

**Meeting Minutes**  
**Department of Public Works Committee Meeting**  
**December 4, 2019 at 8:15 a.m.**

The meeting was called to order at 8:20 a.m.

**The following members were present**

Mark Ratterman, Brent Suffian, Connor McCarthy, Randy Parham, Tim Kaufmann and Clint Williams

**Staff present**

Anne Lamitola, Director of Public Works; Andrea Sukanek, City Planner; Councilman Patrick Hensley; Councilman John Fox; Mayor Nancy Spewak and Lori Wrobel, Administrative Assistant

**Adoption of the Agenda**

Mr. Ratterman asked for a motion to approve the agenda; Mr. Suffian made a motion to approve, Mr. Kaufmann seconded the motion. All present were in favor.

**Approval of meeting minutes**

Mr. Ratterman asked for a motion to approve the meeting minutes from October 2, 2019. Mr. McCarthy made a motion to approve to minutes, Mr. Parham seconded the motion. All present were in favor.

**Update of Current Public Works Projects, Initiatives and associated committees**

Ms. Lamitola gave project updates on the following:

The City will be seeking Federal Funding ADA sidewalk replacement on Clayton Road between Price and McKnight and for signalization of the intersection of Conway & Warson. This process takes about 4 years.

The Storm Water Advisory Committee meets on 12-5-19 in Ladue Police Department Conference Room. The five funded storm water projects continue.

BOSTA will meet on 12/6. BOSTA updates include:

Tree Keeper software training of staff and Laure Hullverson was funded by the Garden Club.

The 2<sup>nd</sup> annual honeysuckle hack at Edie's mulch site was a success with 23 in attendance.

Our Tree City USA status is still pending. An Arbor Day celebration is scheduled for April 25, 2020.

The City Facilities Needs Assessment has conducted an engineering analysis of the buildings, determined space, programming needs, and prepared three options; renovation of existing space, partial renovation/partial demolition with an addition, and a new build. This project is funded for 2025.

**Discussion of 2020 schedule for Residential Leaf and Brush collection**

The department picks up brush March through September. Discussion ensued regarding an October brush pick-up, consolidating brush collection into two weeks per month instead of four and merging the October leaf collection into one week. The October leaf collection is such a small quantity of leaves it could be eliminated, or all done in one week- either the third or fourth week

in October. Mr. Parham made a motion to eliminate the October leaf pick up. Mr. Suffian seconded the motion. All those present were in favor.

**Briefing on Comprehensive Plan Update and community survey**

The City of Ladue is in the process of updating the Comprehensive Plan. City Planner Andrea Sukanek, Project Manager for the comprehensive plan update, addressed the Committee. The City has hired H3 Studios for the project, Ms. Sukanek handed out a draft of the survey that will be sent out in mid-December to the residents for the Committee's input. Committee members were asked to submit any changes or suggestions to Ms. Sukanek via email.

Chairman Ratterman suggested involving subdivision trustees to in the survey collection process. Councilman Fox inquired in the possibility of tracking the origin of return surveys.

**Other Matters Deemed Appropriate**

The meeting schedule for 2020 was discussed. Continuing The current meeting schedule on even numbered months at 8:15 a.m. was agreeable to everyone.

Mayor Spewak shared her gratitude to the Committee and thanked everyone for their valuable contribution.

Mr. Kaufmann made a motion to adjourn the meeting. Mr. Williams seconded the motion. All present voted "aye". Meeting adjourned at 9:10 a.m.

Sincerely,



Mark Ratterman  
Department of Public Works Committee