



TREE REMOVAL APPLICATION: greater than 25% of entire property

****Sec. 102-12. –A tree protection plan, tree chart, and tree survey are required to be submitted to the City for review for all projects requesting greater than 25% of the existing trees.***

Date: _____ Property Address: _____

Owners Name: _____ Owner's Telephone # : _____

Contractor: _____ Address: _____

Telephone #: _____ Email: _____

Reason for removal: _____

dead/dying, poor condition, in the improvement footprint, etc.

Application must include the following:

- Tree chart keyed to a tree survey of all the trees on the site over 6" caliper. Chart must include genus, species, size, and condition, as defined herein
- Identification of woodlands (trees over 3" caliper min) including total number of trees in the woodland, number of trees to be removed, and percentage of tree removal in the woodland
- The overall tree removal percentage for the entire property
- Tree survey to include accurate surveyed location of each tree on the civil survey
- Illustration of the drip line/critical root zone of all existing trees
- Designation of tree status: to be removed or saved
- Photographs of each tree keyed to the tree chart and survey
- Indicated Landmark Trees on the tree chart and survey
- Narrative explanation of why a Landmark tree cannot be preserved if it is shown to be removed
- List of trees to be used as replacement trees, with size of trees and enough information to indicate that the replacement requirement is met

The undersigned owner of the building or ground above described, for the purpose of procuring the permit herein applied for, states that all of the above information is true to the best of their knowledge and belief. I/we understand that incomplete applications will not be processed.

Property Owner's Signature: X _____

Neighbor's Signature (if tree straddles property lines) X _____

Review by City Arborist:

Approved: _____ Denied: _____

Reason/Notes: _____

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 "ADA", the application for building permit is also available in alternative format (e.g. large print, Braille) upon request

Sec. 102-10. - City arborist.

The city shall have a certified arborist either on staff or as appointed by the mayor for the purpose of reviewing tree removal permit applications and tree replacement plans. Any permit submitted with more than 5 trees proposed for removal, when 25 percent of the trees are proposed to be removed on the property, or when 25 percent or more of any woodland is proposed to be cleared on the property, shall require the review of the Beautification, Open Space and Tree Advisory Committee in addition to the review by the city arborist.

Sec. 102-11. – Tree Removal Permit, fee, and replacement requirements—Required.

(a) No person shall remove, injure, damage, or cause the death of a living tree having a caliper of six or more inches, or clear or cut within a woodland area any trees having a caliper of three inches unless the person has first secured a permit from the city. Failure to obtain a permit prior to tree removal will result in the requirement for tree replacement.

(b) No person shall remove, injure, damage, or cause the death of any living tree or other vegetation from the city's right-of-way unless the person has first secured a permit from the city.

(c) No person shall remove, injure, damage, or cause the death of any living tree within a stream buffer as outlined in chapter 110, article IV.

(d) Tree replacement is required when 25 percent of the trees are proposed to be removed on the property or when 25 percent or more of any woodland is proposed to be cleared on the property. If 25 percent or more of the trees or woodlands on the property are removed, any tree scheduled for removal having a caliper of six inches or more shall be replaced by a tree having at least a six-inch caliper or with two three-inch caliper equivalent trees. At least half of the replacement trees must be canopy trees from the approved tree list and 25 percent of replacement trees must be a native species.

(e) The fee for the tree removal permit, for live trees, shall be \$135.00 to cover the costs incurred for tree removal permits that only involve staff review, in order for the city arborist to visit the site, review the plan, and inspect tree replacement. The fee for the tree removal permit, for live trees, shall be \$270.00 for projects that require the review of the Beautification, Open Space, and Tree Advisory Committee in addition to review by the city arborist. A \$100.00 deposit will be required prior to issuance of the permit for projects requiring tree replacement.

(f) Tree removal permits shall bear the original signature, printed name, and date of signature from a minimum of two (2) trustees of the respective subdivision certifying either compliance with the subdivision's restrictions or indentures or disapproval of such plans for failing to comply with the subdivision's restrictions or indentures. Provided, however, that if the applicant demonstrates to the satisfaction of the City that the subdivision does not have a sufficient number of trustees to secure the signatures of two (2) trustees at the time an application is made, then the plans submitted shall bear the original signature, printed name, and date of signature of one (1) trustee, if possible, and if not possible, the requirement of this Section shall be deemed satisfied. Provided, further, that if the applicant demonstrates to the satisfaction of the City that the plans submitted were submitted to the subdivision trustees and such trustees failed and/or refused to act upon such submission either by accepting such plans or rejecting them within thirty (30) business days of submission, the requirement of this Section shall be deemed satisfied. Plans shall not be accepted by the City and/or submitted to the Beautification, Open Space, and Tree Advisory Committee, if applicable until the applicant satisfies the requirements of this Section. The trustees' rejection of such plans evidenced by their signatures shall not constitute a failure or refusal to act on such plans as set forth herein. The City does not assume the enforcement of any restrictions placed upon such plans by subdivision trustees and shall review and act on submitted plans in accordance with the City's regulations and requirements regardless of any disapproval or approval notification from the trustees.

(g) In conjunction with issuance of the tree removal permit, the City will provide a tree removal permit card which must be displayed at the property during the tree removal process and shall not be removed until completion of the work.

Sec. 102-14. – Approval Process

(a) A completed application for a permit required by this Chapter shall be submitted to the Building Department who shall have the certified City Arborist review the tree removal application for compliance with the tree removal requirements.

Sec. 102-16 – Inspections.

For all permits requiring tree replacement, the City Arborist will inspect the property prior to the final approval of the permit and release of the deposit, if any.

Sec. 102-17 – Tree Removal License

All contractors performing tree removal in the City of Ladue shall be licensed through the City in accordance with Section 50-22(6) of the Code of Ordinances. Licensed contractors must be able to provide proof of license at all times while performing work within the City of Ladue.

*A full copy of Chapter 102- Trees and Landscaping can be found on our website or through our Building Department office.