

**MINUTES OF MEETING  
RECORDS CONTROL COMMITTEE  
OF THE CITY OF LADUE  
ST. LOUIS COUNTY, MISSOURI  
WEDNESDAY, MARCH 28, 2018**

A meeting of the Records Control Committee of the City of Ladue, St. Louis County, Missouri, was held on Wednesday, March 28, 2018, at 3:48 p.m., at the City Hall, 9345 Clayton Road. The following members were present:

Erin Seele, City Attorney  
Laura Rider, City Clerk


Ms. Rider moved approval of the minutes of the September 27, 2017 meeting, seconded by Ms. Seele, which motion passed unanimously.

Ms. Rider moved approval of the request from the Police Department for destruction of Accident Reports – Property Damage Only covering the period of 1/1/2012 – 03/05/2013 and Arrest Booking Sheets covering the period of 11/16/2006 – 03/05/2008, in accordance with the proposed method of shredding by Citishred, seconded by Ms. Seele, which motion passed unanimously.

Ms. Rider moved approval of the request from the Building Department for destruction of Tree Removal Permits covering the period of 01/01/1998 – 12/31/2001 and Certified Mail Receipts for Tree Permit Requirement Notice covering the period of 01/01/1999 – 12/31/1999, in accordance with the proposed method of shredding, seconded by Ms. Seele, which motion passed unanimously.

Ms. Rider moved approval of the request from the Administration Department for destruction of Homeowner No Solicitor Applications covering the period of 01/01/1999 – 12/31/1999, seconded by Ms. Seele, which motion passed unanimously.

**Adjournment:** Ms. Rider moved adjournment, seconded by Ms. Seele, which motion passed unanimously. The meeting adjourned at 3:52 PM.

  
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Laura Rider, City Clerk