

**MINUTES OF MEETING
RECORDS CONTROL COMMITTEE
OF THE CITY OF LADUE
ST. LOUIS COUNTY, MISSOURI
WEDNESDAY, SEPTEMBER 27, 2017**

A meeting of the Records Control Committee of the City of Ladue, St. Louis County, Missouri, was held on Wednesday, September 27, 2017, at 3:42 p.m., at the City Hall, 9345 Clayton Road. The following members were present:

Laura Rider, City Clerk
Erin Seele, City Attorney
Sam Zes, Finance Director

Ms. Seele moved approval of the minutes of the May 24, 2017 meeting, seconded by Ms. Rider, which motion passed unanimously.

Ms. Rider moved approval of the request from the Police Department for destruction of Incident Reports Non-Criminal covering the period of 1/1/2010 – 10/15/2015, Accident Reports (Property Damage Only/No Injuries) covering the period of 1/1/2010 – 12/31/2011, and Arrest Reports covering the period of 1/1/2010 – 12/31/2011, in accordance with the proposed method of shredding by Citishred, seconded by Ms. Seele, which motion passed unanimously.

Adjournment: Mr. Zes moved adjournment, seconded by Ms. Rider, which motion passed unanimously. The meeting adjourned at 3:45 PM.



Laura Rider, City Clerk