

Meeting Minutes
Department of Public Works Committee Meeting
June 7, 2017
8:15 am

The meeting was called to order at 8:20 am.

The following members were present

Mark Ratterman, Ed Boyce, Clint Williams, Bob Watt, Timothy Kaufmann

Also present

Councilman Patrick Hensley, Anne Lamitola; Director of Public Works and Scot Bollinger; Superintendent of Public Works

Adoption of the Agenda

Mark Ratterman asked for a motion to approve and adopt the agenda; Bob Watt made a motion, Ed Boyce seconded the motion. All present were in favor.

Approval of April 5, 2017 minutes

Mark Ratterman asked for a motion to approve the April 5, 2017 meeting minutes; Bob Watt made a motion, Ed Boyce seconded the motion. All present were in favor.

Public Forum

None

Project Updates

Lay Road Improvements

Ms. Lamitola stated that the easement acquisitions were almost complete. They had acquired 14 of the 18 easements. The project was is on time and on budget with plans to start construction in early 2018.

Storm Water Needs Program

Ms. Lamitola reported that the Storm Water Master Plan was presented to the committee, the council and the public. They are working towards the 5-year implementation and would be presented at the next Storm Water Committee meeting. There had been slight modifications based on public input and feedback that was received. The 5-year implementation would have a budget of \$13 Million.

The open houses held at City Hall had a good response with approximately 130 people in attendance over the course of 4 meetings.

A discussion followed about how the projects are selected based on a ratings scale, score sheets and benefit/costs ratio and the scope of work that the 5-year plan would address.

Mr. Watt stated that the Storm Water Advisory Committee had done a thorough job of identifying the projects. Some of them such as the Deerfield/Wakefield area are large scale projects that would need \$10 Million. Ms. Lamitola and HR Green would be having a meeting with representatives of Tilles Park about the water drainage issues in that area after the storm that hit around June 12.

The next Storm Water Advisory Committee meeting would be on June 15, 2017.

Transportation Alternatives Program

Ms. Lamitola said that the City would try for funding for the program to focus on pedestrian crossings and connection through the current mulch site that would come out near Tall Timbers and the racquet club. A retaining wall would be created for protection from traffic.

Mr. Ratterman stated they had been gathering letters of support. All area schools were in support of this as well as approximately sixty businesses. There currently is no way to walk or bike north to south because there are no sidewalks.

Price Road Reclamite

This project was complete

ADA Self-Evaluation and Transition Plan

Ms. Lamitola stated that the ADA review by Oates Associates was underway. They were evaluation sidewalks and ramps and should be addressing Clayton Rd. next. The sidewalks and access along Clayton Rd. are a priority. They would also be assessing all buildings on the City Hall campus.

Leaf and Brush Transfer

Mr. Bollinger stated that the City was reviewing proposals for the leaf and brush transfer that will take place now that the mulch program has been discontinued. They received two bids; one from Hansen's and the other from St. Louis Composting, Hansen's being the lowest bid. Hansen's processes over 500,000 cu/yd. of matter annually, they have been in service for 26 years and have been working with municipalities for over 10 years. The contract would be for three years with the option for a fourth and fifth at the City's discretion.

The front loader that was used for mulching purposes will be traded in. John Deere will give the City \$100,000 trade in which would go towards the purchase of a new back hoe. Discontinuing the mulch program impacted a small percentage of residents but in turn will be a significant savings to the City by reducing fuel costs, reducing the need for as many temporary workers during the busy season and relieving two staff members from being at the mulch site full time.

Mr. Ratterman asked if the City could still bid for mulch delivery options for residents. Mr. Bollinger said that they were trying publish rates for residents so that they knew what their local options were.

Mr. Williams made a motion to approve the bid for the mulch transfer to Hansen's Landscaping. Mr. Kaufmann seconded the motion.

All "aye" voted.

This recommendation will be forwarded to City Council for approval.

A discussion ensued about the next meeting date, it was tentatively set for August 9th, 2017 at 8:15am.

Mr. Boyce made a motion to adjourn, Mr. Williams seconded the motion.

All "aye" vote.

Meeting adjourned 9:00am

Sincerely,

A handwritten signature in black ink, appearing to read "Mark Ratterman". The signature is fluid and cursive, with a long horizontal stroke at the end.

Mark Ratterman

Department of Public Works Committee