



Permit Fee \$100
Occupancy Inspection Fee \$35
Fee due prior to inspection

APPLICATION FOR CERTIFICATE OF OCCUPANCY FOR COMMERCIAL OR INDUSTRIAL PROPERTY

Date: _____ 20 _____

Name of Business to be inspected: _____

Address/Suite # of Business to be inspected: _____

Name of Applicant: _____

Mailing Address: _____

Phone: _____ E-Mail: _____

Zoning of Property: Commercial Industrial

Building Owner/Manager: _____

Phone: _____ E-Mail: _____

Square footage occupied: _____ multi-tenant or single tenant occupancy

Does your space have a security alarm system? Yes No

Planned Reconstruction or Alteration of Building: _____

* All permitted renovations must have final inspections prior to occupancy inspections

Description of Business Operation: _____

Applicant certifies that the proposed use of the building, structure or office will comply with the building code, health laws and zoning ordinance regulation of the City of Ladue. Applicant understands that it is unlawful to occupy these premises or to conduct business without first receiving a Certificate of Occupancy. Applicant asks that a CERTIFICATE OF OCCUPANCY be issued to be effective as of _____, 20 ____.

 Applicant's Signature

APPROVED: _____
 Building Inspector

 Fire Marshall

Submit application by email to building@cityofladue-mo.gov or to Building Department, Ladue City Hall.

Businesses must obtain a license to operate in the City of Ladue.

Please visit www.cityofladue-mo.gov/newbusiness or contact Business License Office at licensing@cityofladue-mo.gov