

CITY OF LADUE
HOME BUSINESS LICENSE TAX DUE STATEMENT

Home businesses pay \$50 annually for business operations engaged in the City of Ladue. Completed Business License Renewal paperwork and payment are due by March 1st each year. Any payments received after March 1st will be assessed a penalty of 1% per month according to Ladue Code Section 50-17.

Required items for a complete license renewal:

- Home Business License Tax Due Statement
- Signed Home Occupation Agreement
- Accurate Payment in Full

Mail or	City of Ladue	Fee:	\$ 50.00 _____
Renew In	9345 Clayton Rd.	Late Penalty: (if applicable)	\$ _____
Person:	Ladue, MO 63124	Total:	\$ _____

BUSINESS INFORMATION

Business Name: _____

Registered Business Name (If Different From above): _____

Address: _____

Phone: _____ Email: _____

Website: _____

ADDITIONAL

Business Description: _____

MO Sales Tax ID: _____

I do hereby declare that the information contained in this Tax Due Statement is correct per sections 50-16 thru 50-53 of the City of Ladue code.

Business Owner Name (*print*): _____

Signature: _____ Date: _____

If you have any questions or need to verify correct payment amount you may email us at licensing@cityofladue-mo.gov or call (314) 993-3439. This application is also available in alternative format (e.g. large print, braille) by request.

Home Occupation Agreement

(Addendum to Zoning Review/ Business License Renewal)

Name of Business: _____

Property Address: _____

As an operator of a home occupation in the City of Ladue, I agree to comply with all City of Ladue Ordinances, including the requirements listed below:

- 1) The Home Occupation is being conducted in a single-family dwelling which is
 - (a) clearly incidental and secondary to the use of the dwelling, and does not change the character of the dwelling, and
 - (b) of which there is no indication from the exterior that the dwelling is being utilized in whole or in part for any purpose other than a dwelling.
- 2) The home occupation is conducted wholly within the dwelling.
- 3) There is no outside storage or display of materials in connection with the home occupation.
- 4) The home occupation is conducted by a member of the family residing on the premises with no more than one additional employee.
- 5) The property shall have no signs other than a nameplate normally permitted for a residence.
- 6) No commodity is sold on the premises other than that prepared on the premises.
- 7) The sale of commodities on the premises will not create more than six (6) trips per day to and from the dwelling by all customers of the home occupation.
- 8) The delivery of any materials for the home occupation will not exceed two (2) trips per day by any vehicle not owned by a member of the family.
- 9) The mechanical equipment used for the home occupation is a size and type that is similar to domestic mechanical equipment or is customarily found in a business office.
- 10) Short-term rentals shall not be allowed. (A short-term rental is a rental of a property or any portion thereof for dwelling purposes for a period of less than 30 days.)

These requirements are listed in the definition of Home Occupation in Section XV of the Ladue Zoning Ordinance #1175, as modified by Ordinance #2164.

I agree to the requirements specified above and understand the City may revoke/deny my business license should I fail to comply with these requirements. I understand that if my business license is revoked, I will be required to re-apply for a business license. I also agree to comply with all other City of Ladue Ordinances regarding noise, health, and all other requirements relating to my property and business activities.

Signed: _____ Date: _____

Print name: _____