

LADUE BOARD OF FIRE AND POLICE COMMISSIONER'S MEETING MINUTES

September 12, 2016

Present:

Col. William Francis Jr., Chairman

Ms. Carol D. Gaskin

Mr. John Schaperkotter

Mr. John Stupp

Mr. Stephen Jones

Mayor Nancy Spewak

Absent:

L. Shepley Hermann

Also present were Police Chief Rich Wooten, Fire Chief Steve Lynn and Assistant Fire Chief Jeff Johnson.

Chairman Francis called the meeting to order at 4:05 pm.

The agenda was approved upon motion by Commissioner Gaskin and second by Commissioner Stupp.

The minutes of the June 13, 2016 meeting were approved upon motion by Commissioner Jones and second by Commissioner Gaskin.

During an opportunity for public comment none was offered.

The Commissioners reviewed the monthly report of the Fire Department.

Fire Chief Lynn provided an update on the construction of the new Fire House No. 1. Work on shoring will begin soon, followed by footings and foundation. Discussion ensued regarding the temporary operational plan and announcement of the ground breaking ceremony which is scheduled for September 19<sup>th</sup> at 2:30 pm.

The Commissioners discussed the Ride-Along Program regarding limitations on maximum participation time and age requirements. Fire Chief Lynn reported that the City Attorney recommends separate policies for the Ride-Along Program for the Fire Department and Police Department as each has a different focus.

The amended Ride-Along Program as stated in the meeting packet was endorsed by the Fire and Police Commissioners upon motion by Commissioner Schaperkotter and second by Commissioner Stupp.

Fire Chief Lynn reported that the City Attorney recommends separate photo policies for the Fire Department and Police Department because she feels each department uses photos for different reasons. The Police Department has a directive that prohibits members of the department from taking any photos on personal devices. Fire Chief Lynn explained that he would like to implement a photo

policy that allows photos to be taken on personal cell phones while working an accident scene and would only be used for department business such as sending to a treating physician or for training purposes.

The Fire Department Photo Policy was approved by the Fire and Police Commissioners upon motion by Commissioner Stupp and second by Commissioner Jones.

Fire Chief Lynn notified the Commissioners that he will be attending the second year of the Executive Fire Officer Program in Maryland and reported that the new logo has been well received. The Fire Fighters will be wearing pink shirts in October in support of Breast Cancer Awareness Month.

Fire Chief Lynn next explained that there are multiple versions of multiple books for the Standard Operating Guidelines (SOG) for the Department. He is preparing to update and consolidate the SOG into one document in an electronic format. There was discussion regarding the method of distribution of the draft SOG to the Commissioners for their review and approval.

The Commissioners reviewed the monthly report of the Police Department.

Police Chief Wooten reported that two new officers were hired on July 25<sup>th</sup> and will be introduced to the Commissioners at the next meeting.

Police Chief Wooten presented a new organizational structure to the Commissioners. This structure will address the challenges the department faces for succession planning, the accreditation process and the implementation of a body camera program. The new structure allows more command level positions to carry out the functional requirements of these competing goals.

Police Chief Wooten stated that the current promotional policy does not fit the current situation of the department. Discussion ensued in regard to the limitations that the policy imposes for the number and quality of potential candidates for promotion and the eligibility requirements. Upon conclusion of discussion Police Chief Wooten requested a change in the promotional policy for eligibility for Lieutenant to reduce from two years "in grade" to one year "in grade".

Commissioner Stupp moved endorsement of the change in the promotional policy for eligibility for Lieutenant from two years "in grade" to one year "in grade", seconded by Commissioner Gaskin, which motion passed unanimously.

Commissioner Francis advised there were items for discussion in closed session involving employee matters under RSMo. Section 610.021 (3).

Commissioner Jones moved to go into closed session for discussion involving employee matters RSMo. 610.021 (3); seconded by Commissioner Gaskin, and the vote thereupon was as follows:

Commissioner Francis	"Aye"
Commissioner Schaperkotter	"Aye"
Commissioner Gaskin	"Aye"
Commissioner Stupp	"Aye"
Commissioner Jones	"Aye"

There being five aye votes and zero nay votes the motion passed unanimously.

The Commissioners went into closed session at 5:22 PM with Mayor Spewak, Police Chief Wooten, Fire Chief Lynn and Assistant Fire Chief Johnson.

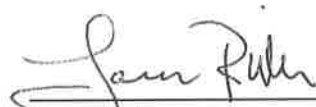
The Commissioners returned to open session at 6:10 PM.

Commissioner Stupp moved adjournment, seconded by Commissioner Gaskin, which motion passed unanimously. The meeting adjourned at 6:10 PM.



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William Francis, Jr.  
Chairman



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Laura Rider  
City clerk