

LADUE BOARD OF FIRE AND POLICE COMMISSIONER'S MEETING MINUTES

June 12, 2017

Present:

Col. William Francis Jr., Chairman
Mr. John Schaperkotter
Ms. Carol D. Gaskin
Mr. L. Shepley Hermann
Mr. Stephen Jones

Absent:

Mr. John Stupp
Mayor Nancy Spewak

Also present were Fire Chief Steven Lynn and Ms. Collette Koscielski, Project Manager for Fire House No. 1 Construction Project.

Chairman Francis called the meeting to order at 3:03 pm.

The agenda was approved upon motion by Commissioner Gaskin and second by Commissioner Hermann.

The minutes of the regular meeting of May 8, 2017 were amended to correct the spelling of the Mayor's name. The minutes as amended were approved upon motion by Commissioner Jones and second by Commissioner Hermann.

During an opportunity for public comment none was offered.

Ms. Koscielski reported on the status of the construction of the new fire house noting that most of the permanent utilities have been installed with water service still pending, kitchen appliances are in, moisture mitigation is complete and carpet installation will continue. The project is on target for late summer completion and remains under budget with change orders to date totaling below 3%. Ms. Koscielski recognized Village Lutheran Church for being a great neighbor by granting the use of their driveway and parking lot and praised them for their patience and understanding during the construction.

The Fire Chief presented renderings of the new fire truck that has been in the design phase for quite some time. He introduced FF/MEMT Jeremy Carron who served on the Truck Committee. The Chief reviewed the technology, equipment and color scheme for the new truck with the Commissioners. During the presentation he explained a demo program that is offered by the manufacturer. The manufacturer drives the new truck to different areas across the Midwest as a marketing tool for six months with the City taking possession in January 2019 resulting in a discount on the cost of \$30,000. Discussion ensued regarding the demo program and the potential liability, if any, to the City during the demo period, along with uniformity of the color scheme and how to integrate the new logo and silver lettering with the previous logo on the existing vehicles.

Upon conclusion of discussion, the Commissioners instructed the Fire Chief to consult with the City Attorney regarding the City's liability during the demo period and if the use of the City's logo and name is tantamount to the City's endorsement of the truck. The Commissioners requested a rendering of the current logo with the current paint scheme with black over red with silver lettering, instead of the current gold lettering, to be presented at the next meeting.

Police Chief Rich Wooten and Captain Darin McClure arrived at 4:21 PM and distributed copies of the Police Department's Manual Guidelines for sections 1-5 for agency accreditation. Commissioner Francis advised that the Commissioners would not have time to address the Police Department's agenda items and excused them from the meeting. The Police Chief and Captain left the meeting at 4:23 PM.

Extensive review and discussion of Chapter 1 of the Fire Department SOG/SOP Manual began with the Commissioners asking questions and commenting on each policy covering subjects such as, but not limited to; training requirements, work schedules, performance evaluations, departmental goals and dress code.

Commissioner Gaskin left the meeting at 5:22 PM.

The Commissioners next reviewed Chapter 2 of the Fire Department SOG/SOP Manual covering policies such as, but not limited to; driver/operator certifications, fire hydrant testing and reporting, Knox Box policy, equipment staffing levels, commercial inspections and fire investigations.

Upon conclusion of the review, Chairman Francis moved approval of Chapter 1 of the Fire Department's SOG/SOP Manual as amended during discussion and subject to previously submitted comments by the Commissioners, with second by Commissioner Schaperkotter, which motion passed unanimously.

Chairman Francis moved approval of Chapter 2 of the Fire Department's SOG/SOP Manual as amended during discussion and subject to previously submitted comments by the Commissioners, with second by Commissioner Jones, which motion passed unanimously.

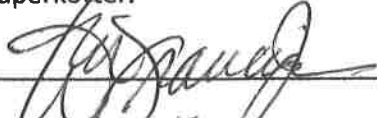
Fire Chief Lynn requested endorsement from the Commissioners for the purchase of sixteen sets of Self-Contained Breathing Apparatus (SCBA). The Fire Chief explained that the purchase will be supplemented with a grant awarded to the City in the amount of \$106,286.00. The total cost of sixteen sets of the Drager PSS7000 SCBA's is \$123,366.00 which is a budgeted item in the Capital Improvement Fund. With the offsetting grant the net cost to the City is \$17,080.00.

Commissioner Jones moved recommendation for approval of the purchase of sixteen sets of SCBA's to the City Council, seconded by Commissioner Schaperkotter, which motion passed unanimously.

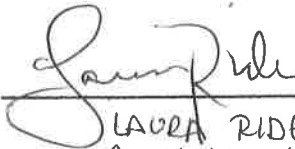
The Fire Chief reported that new hire interviews will be conducted on July 7th. Chairman Francis offered to draft a process outlining the Commission's responsibility for promotions and new hires.

The next meeting was tentatively scheduled for July 10th.

The meeting adjourned at 6:24 PM upon motion by Commissioner Jones and second by Commissioner Schaperkotter.



WYLLIAM FRANCIS, JR.
CHAIRMAN



LAURA RIDER
CITY CLERK