

LADUE BOARD OF FIRE AND POLICE COMMISSIONERS MEETING MINUTES

A special meeting of the Ladue Board of Fire and Police Commissioners was held on Wednesday, February 20, 2019, at 2:00 p.m., at Ladue Police Department Conference Room, 9345 Clayton Road.

Present:

Col. William Francis Jr., Chairman
Ms. Carol D. Gaskin
Mr. John Schaperkotter
Mr. John Stupp

Absent:

Mr. L. Shepley Hermann
Mr. Stephen Jones
Mayor Nancy Spewak

Also present were Police Chief Ken Andreski, Jr. and Police Lieutenant Ray Hahs.

Chairman Francis called the meeting to order at 2:00 pm.

The agenda was approved upon motion by Commissioner Stupp and second by Commissioner Gaskin.

The minutes of the regular meeting of January 14, 2019 were approved upon motion by Commissioner Stupp and second by Commissioner Schaperkotter.

During an opportunity for public comment none was offered.

Chief Andreski and Lt. Hahs presented for consideration of the Commissioners the following policy sections of the Police Policy Manual:

- Section 17.1 Recruitment Program - there were a few minor typographical errors noted and discussion of the resources used to advertise for recruitment.
- Section 23.1 Criminal Investigations Operations – there were typographical errors noted, numbering order changes and elimination of redundant language and amendments by inserting phrases and adding section 1.6 on page 9 regarding surveillance out of uniform, in plain clothes.
- Section 23.2 Assignment of Investigative Personnel - there were no changes.
- Section 23.3 Interviews and Interrogations - amended Section V. Procedure of Adults by adding after the title “17 years and older”. There was discussion of the use of translator services for subjects who do not speak English, voluntary statements offered by a suspect and the importance of maintaining a log. A statement to the effect that the department maintains a log will be added to this section.
- Section 23.4 Truth Verification Testing – it was noted when a polygraph test is needed St. Louis County or another agency administers the test. This policy section was amended by removing paragraph 7.1.

- Section 23.6 Eyewitness ID Line-Ups and Show-Ups – amended by changing paragraph 3.1 to match paragraph 5.2 regarding live line-ups.
- Section 24.1 Crime Prevention and Community Involvement – amended by adding to paragraph 1.4 “Develop programs to educate and empower the citizens and business owners of the community to maintain the safety of Ladue **and to protect the assets and property of Ladue citizens and business owners**”.
- Section 24.2 Community Policing and Problem Solving – amended by deleting Section III.1.1 neighborhood watch programs and in Section III 1.2 deleted reference to neighborhood watch coordinators.
- Section 25.1 Juvenile Procedures – amended by adding CARE (Computer Assisted Report Entry) to the definitions within this section, noted a typographical error, and revised language in Section XII. 1.3 regarding photos and location they were taken.
- Section 27.1 Planning and Research – corrected numbering sequence by renumbering Section III 1.9 to 1.10 and added Section 4.6 regarding developing trends in law enforcement including statutory changes, anticipated statutory changes or case law.
- Section 28.1 Crime Analysis – punctuation correction.
- Section 29.2 Field Training Program – amended Section III Definitions by adding POST (Peace Officer Standards and Training).
- Section 31.1 Police Media Relations – amended Section II Policy by replacing “agency” with “Ladue Police Department” , corrected referenced section in 12.1 regarding withholding open records, expanded Section IV 8 Media Access to Crime Scenes....do not disclose any information that could endanger law enforcement personnel, “ **victims, witnesses**” or the general public. Discussion of exempted records under the Sunshine Law.
- Section 31.2 Press Releases – no changes.
- Section 32.1 Records System – amended by adding “defense counsel” to Section IV 4.1 listing those who will have access to read a police report, noted typographical errors and grammatical changes.
- Section 32.4 Uniform Crime Reporting – amended by adding the specific statute number referenced in the definitions.
- Section 32.7 Disposal of Criminal Justice Information Policy – no changes.
- Section 32.8 Record Retention – there were a few typographical errors noted. It was noted that the Chief and the Administrative Coordinator are the records retention officers for the Police Department.
- Section 33.1 Evidence Collection and Preservation – Chief Andreski confirmed there was no conflict between this policy and the Fire Department’s general order. There was a numbering change and clarification that a latent print will be hand-delivered to St. Louis County Fingerprint Unit or a similar agency.

- Section 33.2 Property and Evidence Management – amended by renumbering. Discussed Section VI 3.3 regarding citizen eligibility for possession of firearms and the application of the Lautenberg Amendment and state law. Lt. Hahs will research and confirm the policy is consistent with Missouri State Law.
- Section 33.3 DNA Collection and Expungement Notification – amended Section IV 3.2 by replacing “mailed” to MSHP Crime Lab Division to “delivered” to the MSHP Crime Lab Division in Park Hills, Mo and added “certified mail” when mailing the written supplemental report to MSHP.
- Section 34.1 Prisoner Transportation – amended by adding a statement that when transporting a suspect that has been arrested by another agency, the suspect shall be searched prior to transport. There was discussion of the police vehicles, equipment and barriers between the front and back seat and the word “ordinarily” was added to Section VII 6.2 regarding the transport of adult and juvenile prisoners not ordinarily being transported together.
- Section 34.2 Booking Process – discussed temporary holding facility procedures and supervision once placed in a cell. There were no changes.
- Section 35.1 Holding Facility Procedures – discussed the typical length of confinement in Ladue holding facility, which is 48 hours or less and the procedure to transfer prisoners to St. Louis County facility beyond 48 hours.
- Section 35.2 – Strip and Body Cavity Searches – discussed the procedures for strip searches and body cavity searches noting that body cavity searches, if needed, will be performed by a physician or nurse and amended Section IV 1.1 as follows: No person arrested or detained for a traffic offense or an offense which does not constitute a felony may be subject to a strip search or a body cavity search unless there is probable cause. Amended Section IV 2.2 by replacing “life” with “safety” where referring to field strip searches of prisoners under circumstances where the safety of officers or others may be placed at risk. Section 2.8 was amended by correcting reference to Subsection 1.4 (a).

There were no changes to the following policies:

- Section 36.2 Calls for Service Protocol
- Section 37.1 Courtroom and City Council Meeting Security
- Section 37.2 Warrant Application and Bond Procedures
- Section 38.1 Citizen Police Academy
- Section 41.1 Immigration Enforcement – the title was changed from Immigration and Sanctuary Cities to Immigration Enforcement.

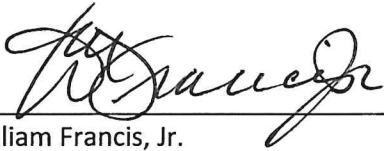
Police Policies 17.1 through 41.1 were approved as written with amendments noted during discussion upon motion by Commissioner Francis and second by Commissioner Gaskin.

Chief Andreski reported on two police vehicles with problematic turbo engines which are in need of frequent service and present potential concerns with the exhaust systems, and requested the support of the Commissioners in accelerating the trade-in of these two vehicles in order to get them replaced soon.

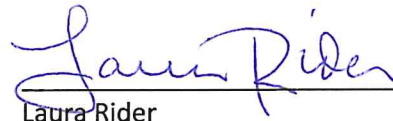
The Chief's request for endorsement by the Commissioners of the acceleration of the replacement of the two problematic vehicles was approved upon motion by Commissioner Schaperkotter and second by Commissioner Gaskin.

A special meeting of the Commission was scheduled for March 4, 2019 at 3:30 P.M. and the next regular meeting was scheduled for March 11, 2019 at 4:00 P.M.

The meeting adjourned at 4:19 PM upon motion by Commissioner Stupp and second by Commissioner Gaskin.



William Francis, Jr.
Chairman



Laura Rider
Assistant to the Mayor/City Clerk