

**Meeting Minutes**  
**Department of Public Works Committee Meeting**  
**April 4, 2018 at 8:15am**

The meeting was called to order at 8:15 am.

**The following members were present**

Mark Ratterman, Clint Williams, Randy Parham and Ed Boyce, Tim Kaufmann and Connor McCarthy.

**Staff present**

Anne Lamitola, Director of Public Works; John Fox, Councilman; and Patrick Hensley, Councilman

**Adoption of the Agenda**

Mr. Ratterman asked for a motion to approve the agenda; Mr. Boyce made a motion to approve, Mr. Williams seconded the motion. All present were in favor.

**Approval of meeting minutes**

Mr. Ratterman asked for a motion to approve the February 7, 2018 meeting minutes; Mr. Williams made a motion to approve to minutes, Mr. Boyce seconded the motion. All present were in favor.

**PUBLIC FORUM**

Mr. Ellis Barnes, resident at 6 Pebble Creek and gave an update on his project working with MSD for a creek bank project.

**PROJECT UPDATES**

Ms. Lamitola gave project updates on the following:

**Lay Road Improvements**

The Lay Rd. Improvement Project had begun. Work completed to date includes tree removal, tree root pruning, tree protection fence installation, and excavation for the block walls. Next, the contractor will construct the block walls, begin work on driveway apron re-construction, and begin installing concrete curb and sidewalk.

**Storm Water Needs Program**

City staff and SWAC members had interviewed seven firms for engineering services. There were five firms selected for pre-qualification. It is anticipated that City Council will approve the engineering contracts at the May or June 2018 City Council Meeting. Four of the top five projects have received the required letters of intent and one project, Babler Lane, is still in the process of submitting Letters of Intent. The Burroughs Lane project, which ranked number 8, had been shelved for the time being as it did not have trustee support.

**ADA Self-Evaluation and Transition Plan**

Oates and Associates had identified facility deficiencies. City Council adopted the plan but no deadline

for implementation had been set. City Clerk, Laura Rider will act as the City's ADA compliance officer. All City sidewalks were reviewed with ramps and intersections being of higher importance than sidewalks.

A discussion ensued about potentially converting Edie's Mulch Site to a park. Councilman Hensley shared some concerns with the function of Edie's mulch site as a park in conjunction with the City's current use. Ms. Lamitola stated that there is enough space for both to take place and not have a negative impact. There are four acres of pavement out of fourteen acres total. There is a significant amount of wooded area on the property.

#### **Beautification Updates**

Ms. Lamitola stated that staff desired to establish a more formal process for the review and approval of beautification projects. Ladue Garden Club had presented to City Council the desire to be a tree city USA. One of the requirements to be a tree city USA was to maintain a board for trees. In an effort to be more encompassing of various initiatives, a committee to address open space, beautification and trees is being proposed.

Councilman Fox felt that it would be beneficial to have a board to review projects because it is important to consider the costs for ongoing maintenance.

A discussion ensued about private and public partners to help fund development at the mulch site. Ms. Lamitola stated that the finance committee was considering untapped sources for revenue. A cell tower would be going in to generate some additional money. It may be prudent for the City to wait on any improvements at the mulch site until after MSD's projects.

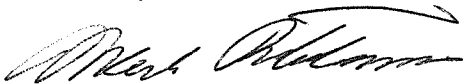
#### **Other Matters Deemed Necessary**

A discussion ensued about the formation of the open space, beautification, and tree advisory committee and whether it should be a sub-committee of Public Works or a stand-alone committee with a representative from the Public Works Committee.

Ms. Lamitola stated that there was interest in lifting the picnic ban at Rodes park. Councilman Fox stated that he was not necessarily in support of lifting the ban. There were concerns about who would police the area and clean up refuse.

Mr. Boyce made a motion to adjourn, Mr. Williams seconded the motion. All present voted "aye" in favor and the meeting was adjourned at 9:10 am.

Sincerely,



Mark Ratterman  
Department of Public Works Committee