

**CITY COUNCIL OF THE CITY OF LADUE
ST. LOUIS COUNTY, MISSOURI
MONDAY, APRIL 22, 2019**

The regular meeting of the City Council of the City of Ladue, St. Louis County, Missouri, was held on Monday, April 22, 2019, at 4:00 p.m., at City Hall, 9345 Clayton Road. The following members were present:

The Hon. Nancy Spewak, Mayor, presiding.

Members of the Council present:

· Stacey Kamps
Patrick Hensley
William Brennan
John Howell
Harold Burroughs

Absent:

John Fox

Five Council Members present.

Also present were Ms. Laura Rider, Assistant to the Mayor/City Clerk; Mr. Sam Zes, Finance Director; Police Chief Ken Andreski, Jr.; Fire Chief Steven Lynn; Ms. Anne Lamitola, Public Works Director; Mr. Roger Stewart, Building Official; Ms. Andrea Sukanek, City Planner; and Ms. Erin Seele, City Attorney.

Approval of the Agenda: Council Member Howell moved approval of the agenda, with second by Council Member Burroughs, the motion passed unanimously.

Approval of the Minutes: Mayor Spewak asked if there were any amendments, corrections or clarifications to the minutes of the regular and closed meetings of March 18, 2019. Council Member Brennan moved approval of the minutes as submitted for the regular and closed meetings of March 18, 2019, with second by Council Member Hensley, the motion passed unanimously.

Oath of Office: Ms. Rider administered the Oath of Office to the newly elected officials.

Employee Service Awards: Chief Andreski and Mayor Spewak presented service awards to Lt. Ray Hahs - 30 years, Lt. Brian Dieckmann - 15 years and Communications Officer Aaron Smith - 5 years, in recognition of their service with the Ladue Police Department.

Letter of Recognition: Chief Andreski and Mayor Spewak presented a Letter of Recognition to Officer Tom Norman for exceptional performance of duty for his ac-

tions while responding to a burglary alarm. He discovered a lightning strike had ignited a chimney and alerted the residents and helped them evacuate their home.

Letter of Commendation: Chief Andreski and Mayor Spewak presented a Letter of Commendation to Detective Jason Balsman for his work on an armed robbery case where he located a key piece of evidence which led to identification of the suspects and a full confession, which resulted in charges.

Public Forum: No one wished to address the Mayor and Council.

Public Hearings: There were no public hearings.

Zoning & Planning Matters: There were no referrals to the Zoning and Planning Commission.

Unfinished Business: None

New Business:

Proposed Legislation:

Resolution No. 2019-06 – A resolution authorizing the Mayor to execute on behalf of the City of Ladue, Missouri a contract with Tyler Technologies for software license and services for financial management products.

Mr. Zes requested approval of Resolution No. 2019-06 and explained that four proposals were received. After evaluation of the proposals staff interviewed and participated in two software demonstrations and recommended Tyler Technologies' solution as it best met the interests and requirements of the City. In addition to all of the required financial modules, the City will move the business licenses, liquor licenses and alarm permits to the new software. Mr. Zes reported the Finance Committee reviewed staff's recommendation. The total cost for 2019 is \$110,529.00.

Council Member Howell moved adoption of Resolution No. 2019-06, with second by Council Member Hensley the motion passed unanimously.

Resolution No. 2019-14 – A resolution amending the City of Ladue Personnel Administration Manual by amending Subject – Reimbursement of Expenses – Travel Expense Reimbursement Policy.

Ms. Rider reported the existing travel expense reimbursement policy was outdated and caused confusion for employees and department managers. She went on to explain the proposed new policy was initially drafted by the City's special project consultant as part of a larger project to update the entire personnel manual. With some minor revisions, the new proposed policy is updated to modern standards and practices, and clearly states criteria and procedures to eliminate confusion.

Council Member Hensley moved adoption of Resolution No. 2019-14, with second by Council Member Brennan the motion passed unanimously.

Resolution No. 2019-15 – A resolution authorizing the Mayor to execute on behalf of the City of Ladue, Missouri a contract with Missouri Petroleum Products Company LLC for the 2019 Microsurfacing Project.

Ms. Lamitola recommended adoption of Resolution No. 2019-15 stating this is the 4th consecutive year for microsurfacing roads in Ladue; with this year's project focusing on Ladue Road and McKnight Road. Two firms who perform this specialized work submitted bids, with the lower being received from Missouri Petroleum in the amount of \$301,936.74.

Council Member Hensley moved adoption of Resolution No. 2019-15, with second by Council Member Brennan the motion passed unanimously.

Resolution No. 2019-16 – A resolution authorizing the Mayor to execute on behalf of the City of Ladue, Missouri a contract with Spencer Contracting Company for Clayton Road ADA Improvements from I-64 to Conway Road.

Ms. Lamitola recommended adoption of Resolution No. 2019-16 upon summarization of the steps taken by the City for an ADA self-assessment and transition plan, which highlighted the highest priority project in the business district with sidewalks and ramps at an estimated cost of \$200,000.00 for construction. Six bids were received with the lowest bid from Spencer Contracting for \$214,856.10. Though the low bid amount exceeded the budget amount, the six bids submitted lend credibility to the received bid amounts. Therefore, Ms. Lamitola did not recommend the project be re-bid as different bid results were not anticipated unless the scope of work was reduced.

Council Member Howell moved adoption of Resolution No. 2019-16, with second by Council Member Brennan the motion passed unanimously.

Financial Matters:

The Council reviewed the **vouchers for payment** for the month of March 2019. Council Member Hensley moved their approval, with second by Council Member Howell the motion passed unanimously.

The Mayor and Council reviewed the Treasurer's and Collector's reports for March 2019. The Mayor ordered the reports filed for information.

There was no Financial Report due to year-end closing.

The Mayor and Council reviewed the Cash Flow Summary for March 2019. The Mayor ordered the report filed for information.

The Mayor and Council reviewed the Delinquent Real Estate Tax Report for March 2019. The Mayor ordered the report filed for information.

Department Reports:

Fire Department: The Mayor and Council reviewed the Fire Department Activity Report for March 2019. The Mayor ordered the report filed.

Chief Lynn requested authorization for two capital purchases which were budgeted items; the first being six sets of turn-out fire gear in the amount of \$18,711.00 from Banner Fire Equipment Company. The Chief reported the gear is on a 5-year replacement schedule.

Council Member Burroughs moved authorization for the Fire Chief to purchase six (6) sets of turn-out fire gear in the amount of \$18,711.00 from Banner Fire Equipment Company, with second by Council Member Howell the motion passed unanimously.

Chief Lynn presented the second capital purchase of two (2) replacement ventilation fans, which are battery powered units and are more accessible than the current fans, to be purchased from Banner Emergency Equipment at a cost of \$8,974.00.

Council Member Burroughs moved authorization for the Fire Chief to purchase two (2) replacement ventilation fans in the amount of \$8,974.00 from Banner Emergency Equipment, with second by Council Member Brennan the motion passed unanimously.

The Mayor and Council reviewed the Fire Department 2018 Annual Report. The Mayor ordered the report filed.

Police Department: The Mayor and Council reviewed the Police Activity Report for March 2019. The Mayor ordered the report filed.

The Mayor and Council reviewed the Police Department 2018 Annual Report. The Mayor ordered the report filed.

Public Works Department: The Mayor and Council reviewed the Public Works report for March 2019. The Mayor ordered the report filed.

Ms. Lamitola reported on the success of the first annual Arbor Day event and announced dates for upcoming public meetings for Park Planning at Edie's Mulch Site on May 14th and the McKnight Road Traffic Study on May 15th.

Ms. Lamitola presented a request for authorization to replace the spill buckets in the City's underground fuel storage tanks, which require annual testing. The spill kit is cracked but has been sealed, but will not pass the testing in January 2020. Superior Equipment Company's bid of \$8,159.59 was the lowest bid received and included a double wall system, so in the future only the inner wall will require replacement if cracked.

Council Member Burroughs moved authorization for the Public Works Director to replace the spill buckets in the City's underground fuel storage tanks with installation of a new double wall system by Superior Equipment at a cost of \$8,159.59, with second by Council Member Kamps the motion passed unanimously.

Ms. Lamitola reported on a Small Project Storm Water Grant Application submitted for the property at 12 Robindale Drive requesting reimbursement of \$19,955.78. The project alleviated the chronic streambank erosion along a creek

located at the back of the property. The storm water grant program allows for a 50% reimbursement up to a maximum of \$25,000.00 per project and a maximum annual expenditure of \$50,000.00 by the City.

Council Member Burroughs moved approval of the Small Project Storm Water Grant Application for the property at 12 Robindale Drive in the amount of \$19,955.78, with second by Council Member Brennan the motion passed unanimously.

Ms. Lamitola and Ms. Sukanek provided an update on the application for an amendment to the Special Use Permit (SUP) for John Burroughs School which changed slightly subsequent to the Council referral to the Zoning and Planning Commission in February. The applicant submitted a preliminary plat to consolidate the campus with the residential property to the west of the parking lot site on Clayton Road (9255 Clayton Road).

Building Office Report: The Mayor and Council reviewed the Building Office report for March 2019. The Mayor ordered the report filed.

Municipal Court: The Mayor and Council reviewed the Municipal Court Report for March 2019. The Mayor ordered the report filed.

Administration/City Clerk: Council Member Brennan nominated John Fox as Acting President of the Council, with second by Council Member Hensley, the motion passed unanimously.

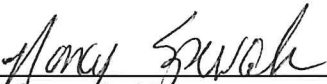
City Attorney: Ms. Seele reported her firm is monitoring pending legislation.

Committee Appointments: Mayor Spewak requested approval of the appointment of Kristen Holton as an alternate member of the Zoning Board of Adjustment. Council Member Kamps moved approval of the appointment of Kristen Holton as an alternate member of the Zoning Board of Adjustment, with second by Council Member Howell the motion passed unanimously.


Mayor Spewak noted the next regular Council meetings are scheduled for Monday, May 20, 2019 and Monday, June 17, 2019.

Adjournment: Council Member Hensley moved adjournment, with second by Council Member Kamps, the motion passed unanimously. The meeting adjourned at 4:43 PM.

APPROVED THIS 20TH DAY OF MAY, 2019.



Nancy Spewak, Mayor

ATTEST:


Laura Rider, City Clerk