

**CITY COUNCIL OF THE CITY OF LADUE
ST. LOUIS COUNTY, MISSOURI
MONDAY, APRIL 6, 2020**

The meeting of the City Council of the City of Ladue, St. Louis County, Missouri, was held on Monday, April 6, 2020, at 4:00 p.m., by Teleconference via Zoom and at City Hall, 9345 Clayton Road. The following members were present:

The Hon. Nancy Spewak, Mayor, presided over the meeting from her office at City Hall via Zoom.

Members of the Council present via Zoom:

Stacey Kamps
John Howell
John Fox
Patrick Hensley
William Brennan
Harold Burroughs

Six Council Members present.

Also present were Ms. Laura Rider, Assistant to the Mayor/City Clerk at City Hall in the Council Chambers via Zoom. Also present via Zoom were Mr. Sam Zes, Finance Director; Police Chief Ken Andreski, Jr.; Fire Chief Steven Lynn; Ms. Anne Lamitola, Public Works Director; Ms. Andrea Sukanek, City Planner; Mr. Roger Stewart, Building Official and Ms. Erin Seele, City Attorney.

Mayor Spewak announced that due to current and various restrictions ordered by St. Louis County on public gatherings due to Covid-19, the meeting was held by teleconference and encouraged those interested in participating to join the meeting via the Zoom link posted on the meeting agenda.

Approval of the Agenda: Council Member Fox moved approval of the agenda, with second by Council Member Hensley, the motion passed unanimously.

Approval of the Minutes: Mayor Spewak asked if there were any amendments, corrections or clarifications to the minutes of the Regular Meeting of February 18, 2020. Council Member Fox moved approval of the minutes as submitted for the Regular meeting of February 18, 2020, with second by Council Member Hensley the motion passed unanimously.

Public Forum: No one wished to address the Mayor and Council.

Zoning and Planning Matters:

ZP1: Request for referral to the Zoning and Planning Commission for review and recommendation of an Amended Special Use Permit for John Burroughs School for a pavilion to be built adjacent to the modified athletic field.

Ms. Sukanek presented the referral and noted the pavilion is designed as an entrance to the bleacher area, is 837 SF and 19' 11" in height.

Council Member Burroughs moved referral of the Amended Special Use Permit for John Burroughs School for a pavilion to be built adjacent to the modified athletic fields to the Zoning and Planning Commission for review and recommendation, with second by Council Member Brennan the motion passed unanimously.

New Business:

Proposed Legislation:

Resolution No. 2020-06 – A resolution authorizing the Mayor to enter into a contract on behalf of the City of Ladue, Missouri with Ford Asphalt Company, Inc. for construction of the City of Ladue's 2020 Asphalt Pavement Program.

Ms. Lamitola reported the bid package was published on January 30th. On February 18th seven bids were received, with Ford Asphalt submitting the low bid of \$140,000.00. Funding for the project was included in the 2020 Road and Bridge Fund. Council Member Hensley inquired if scheduling delays due to the Covid-19 pandemic were anticipated for the project. Ms. Lamitola explained the contractor would have 60 days to complete the work. The City will work with the contractor and remain flexible to ensure the contractor will be able to comply with the schedule.

Council Member Brennan moved adoption of Resolution No. 2020-06, with second by Council Member Hensley the motion passed unanimously.

Resolution No. 2020-07 - A resolution authorizing the Mayor to enter into a contract on behalf of the City of Ladue, Missouri with Munie Greencare Professionals for contractual mowing and turf maintenance services for state right-of-way.

Ms. Lamitola reported the City solicited bids from landscaping companies and received only one bid from Munie Greencare Professionals, which was within the budgeted amount. The contract was for mowing state right-of-way with additional areas added based on resident concerns regarding MoDOT's infrequent mowing schedule. The three-year contract totals \$58,015.00.

Council Member Hensley moved adoption of Resolution No. 2020-07, with second by Council Member Burroughs the motion passed unanimously.

Resolution No. 2020-08 – A resolution adopting a Video Conference Meeting Policy to supplement the Open Meetings and Records Policy of the City of Ladue, Missouri.

Council Member Howell moved adoption of Resolution No. 2020-08, with second by Council Member Hensley the motion passed unanimously.

Proclaim April 25, 2020 as the 2nd Annual Arbor Day Observance in the City of Ladue.

Mayor Spewak proclaimed April 25th as the 2nd Annual Arbor Day observance in the City of Ladue and noted the City would celebrate Arbor Day if gatherings are allowed at that time.

Mayor Spewak made a brief statement regarding the City's response to Covid-19 noting the greatest concern was for the health and welfare of residents and employees. The City continues to comply with social distancing requirements for our essential business services, the new financial software has allowed staff to seamlessly continue operations remotely and office and meeting schedules have been adjusted.

Mayor Spewak noted, that last week, she asked all department heads to identify all non-essential capital purchases and to examine non-essential general fund expenditures. All willingly complied with her request. The purpose of the examination is to delay purchases for the next three months. Then re-evaluate when the City has a better idea of the impact on revenue streams.

Mayor Spewak expressed her appreciation of the department heads and recognized their professionalism.

Financial Matters:

Mayor Spewak announced the only report presented for review at the meeting was the Delinquent Real Estate Tax Report due to the financial software conversion.

The Mayor and Council reviewed the Delinquent Real Estate Tax Report for February 2020. The Mayor ordered the report filed for information.

Department Reports:

Fire Department: The Mayor and Council reviewed the Fire Department Activity Report for February 2020. The Mayor ordered the report filed.

Chief Lynn reported that across the County EMS calls for service were down, showing that education efforts regarding slowing the spread of coronavirus were working. The Chief reviewed the number of coronavirus cases in the County, noting 9 cases in Ladue. Chief Lynn reported the EOC learned a lot from the east and west coasts responses and applied lessons learned here. Significant planning had taken place in case of reduction of First Responder/EMS personnel out of work due to sickness, with a regional matrix for mutual aid. At the time of the council meeting less than 4% of personnel in the county had contracted Covid-19. The Chief finished with a report on the changes to the Department's deployment model – for sick cases or EMS calls to determine if PPE should be donned prior to treatment.

Mayor Spewak recognized Chief Lynn for taking on the position of Safety Officer for the unified command with County EOC and recognized Chief Andreski for his role in putting together an exceptional team to help develop the response plan.

Police Department: The Mayor and Council reviewed the Police Activity Report for February 2020. The Mayor ordered the report filed.

Chief Andreski reported on protocols and changes in operations for the Police Department in response to the pandemic.

Public Works Department: The Mayor and Council reviewed the Public Works Report for February 2020. The Mayor ordered the report filed.

Ms. Lamitola reported on the changes in operations of the Public Works and Building Departments with the orders for social distancing and limited public gatherings. A limited number of staff is working in the office while alternating working remotely.

Ms. Lamitola presented a request for approval of a Small Storm Water Grant Application for 57 Clermont Lane in the amount of \$7,617.50 and explained the work had already been completed by the property owner. The request was for 50% of the cost of the project. The application had undergone review by the Storm Water Advisory Committee.

Council Member Hensley moved approval of the Small Storm Water Grant Application for 57 Clermont Lane in the amount of \$7,617.50, with second by Council Member Brennan the motion passed unanimously.

Upon inquiry by Council Member Howell of the work on Clayton Road near the Galleria, Ms. Lamitola responded that it was Missouri American Water working to replace a water main and she would make inquiries of the status of the project and report back.

Ms. Lamitola presented a request for authorization to proceed with a change order to increase the scope of work on the ADA Improvements to Clayton Road Phase II Project for sidewalk replacement further west to Eversdale Court. Ms. Lamitola reminded the Council that the contract amount for the project was \$100,224.50 and the budgeted amount was \$250,000.00 for construction, through the Road and Bridge Fund, so there was adequate funding for an increase in scope.

Council Member Hensley moved authorization to proceed with a change order to increase the scope of work and authorize the Mayor to execute the document modifying the contract with SBC Contracting, Inc. up to \$26,500.00 for the extension of the sidewalk as part of the Clayton Road ADA Improvements Phase II Project, with second by Council Member Burroughs the motion passed unanimously.

Building Office Report: The Mayor and Council reviewed the Building Office report for February 2020. The Mayor ordered the report filed.

Mr. Stewart reported that he was researching options for building plan review to be conducted electronically.

Municipal Court: The Mayor and Council reviewed the Municipal Court Report for February 2020. The Mayor ordered the report filed.

Administration/City Clerk: The Mayor and Council reviewed the Administration Department Report. The Mayor ordered the report filed.

Ms. Rider provided a summary of actions taken by the City in response to the pandemic and various restrictions ordered by St. Louis County pertaining to large gatherings, social distancing and essential business operations.

Administration, Building and Public Works offices continue to operate with limited number of staff on site in order to maintain services while minimizing potential exposure and complying with social distancing. Employees had been assigned alternating days to work in the office and others working remotely from home.

Administration Offices had remained open daily to residents, but public access had been limited to the lobby, with no admittance to staff areas. In addition, residents and contractors had been encouraged to communicate with the City and submit payments, when applicable, through the website, mail, email and by phone.

Ms. Rider presented a request for ratification of the purchase of city-wide computer hardware from Zobrio at a cost of \$8,474.86. Three bids were obtained, and Council approval was going to be sought in accordance with the City's purchasing policy, when Ms. Rider learned of an impending price increase effective April 1st. After consulting with the Mayor, it was decided the best interests of the City would be served by ordering the hardware on March 31st, not only from a cost savings standpoint but preservation of the security of the City's network and maintaining the ability for employees to work remotely.

Council Member Howell moved ratification of the hardware purchase from Zobrio at a cost of \$8,474.86, with second by Council Member Hensley the motion passed unanimously.

City Attorney: Ms. Seele had nothing new to report.

Committee Appointments:


Mayor Spewak requested approval of the appointment of Mr. David Ryan as a member of the Revenue, Finance and Taxation Committee. Council Member Howell moved approval of the appointment, with second by Council Member Hensley the motion passed unanimously.

Application for Liquor License:

Council Member Hensley moved approval of the application for a liquor license submitted by Shake Shack, located at 8855 Ladue Road, Suite H, to sell intoxicating liquors by the drink on the premises with Sunday sales, with second by Council Member Brennan the motion passed unanimously.

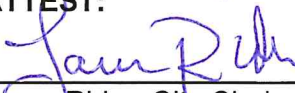
Mayor Spewak noted the next Council meetings were scheduled for Monday, April 27, 2020 and Monday, May 18, 2020.

Adjournment: Council Member Burroughs moved adjournment, with second by Council Member Kamps, the motion passed unanimously. The meeting adjourned at 4:49PM.



Nancy Spewak, Mayor

ATTEST:



Laura Rider, City Clerk