

**TENTATIVE AGENDA
MEETING OF THE CITY COUNCIL
CITY OF LADUE, MISSOURI
COUNCIL CHAMBERS
9345 CLAYTON ROAD
LADUE, MISSOURI 63124
MONDAY, JUNE 17, 2019
4:00 P.M.**

The Hon. Nancy Spewak, Mayor, to preside and call the meeting to order.

Adoption and Approval of the Agenda.

Approval of the Minutes: Minutes of the Regular and Closed Meetings of May 20, 2019 and Special Meeting of May 29, 2019.

Public Forum: The Mayor will recognize any visitors who wish to address the Mayor and Council on City matters. **(Speakers will be limited to 3 minutes)**

Public Hearings:

PH1: The City Council of the City of Ladue will hold a public hearing on a recommendation submitted by the Zoning and Planning Commission that the City Council discuss adjusting and clarifying the current night lighting restrictions in Zoning Ordinance #1175.

Committee Report: (Insurance)

C-1 Request for approval of a renewal with Cigna for Employee Medical Insurance.

C-2 Request for approval of renewal with ASIFLEX for the Employee Flexible Spending Account Plan.

C-3 Request for approval of a two-year renewal of the Employee Vision Plan with VSP.

C-4 Request for approval of a one year renewal for Property and Casualty Insurance with Travelers Insurance at a cost of \$291,281.00.

C-5 Request for approval of one year coverage for Workers' Compensation Insurance with Travelers Insurance at a cost of \$114,972.00.

Zoning and Planning Matters:

ZP1: Referral to the Zoning and Planning Commission for review and recommendation of potential text amendments to Zoning Ordinance #1175 regarding 1) parking requirements, 2) fence regulations and 3) special event requirements.

New Business:

Proposed Legislation:

Bill No. 2228 – An ordinance approving the "Adjusted Lot 22 of Clermont Park".

Resolution No. 2019-20 – A resolution authorizing the Mayor to execute on behalf of the City of Ladue, Missouri a contract with American Response Vehicles for the purchase of a 2019 AEV Trauma Hawk Custom Type I Ambulance.

Resolution No. 2019-21 – A resolution establishing fee policies and procedures for fees and billing of emergency ambulance transportation services provided by the City of Ladue.

Resolution No. 2019-22 – A resolution authorizing the Mayor on behalf of the City of Ladue, Missouri to enter into an agreement with Missouri HealthNet for the reimbursement of uncompensated costs associated with the transportation of Department of Social Services, MO HealthNet Participants.

Resolution No. 2019-23 – A resolution authorizing the Mayor to execute on behalf of the City of Ladue, Missouri an amendment to the existing contract with EMS Management and Consultants (EMS/MC) for the management of the Missouri Ground Emergency Medical Transportation (GEMT) Uncompensated Cost Reimbursement Program offered through the Missouri Division of Social Services, MO HealthNet Program.

Resolution No. 2019-24 – A resolution amending the City of Ladue Personnel Administration Manual by amending Subject – Electronic Communications – Social Media Policy.

Financial Matters:

- F-1 Report of the Finance Director regarding significant items in the financial reports.
 - a. Report regarding the City's 2018 Audit by Botz, Deal and Company.
 - b. Report by Milliman, Inc. regarding the valuations of the Uniformed and Non-Uniformed Employee Pension Plans as of January 1, 2019.
- F-2 The Mayor and Council to review and approve the Vouchers for Payment for the month of May 2019.
- F-3 The Mayor and Council to review the combined Treasurer's and Collector's Report for May 2019.
- F-4 The Mayor and Council to review the Financial Report for May 2019.
- F-5 The Mayor and Council to review the Cash Flow Summary for May 2019.
- F-6 The Mayor and Council to review the Land Lots and Delinquent Tax List.

Department Reports:

- D-1 **Fire Department:** Mayor and Council to review the Fire Department Activity Report for the month of May 2019.
- D-2 **Police Department:** Mayor and Council to review the Police Activity Report for the period of January 1 – May 31, 2019.
- D-3 **Public Works:** Mayor and Council to review the report of the Director of the Public Works Department.
 - a. Request for approval of a Small Project Storm Water Grant Application submitted for the property located at 16 Lindworth Drive in the amount of \$19,949.60.
 - b. Report from the City Planner regarding the Special Use Permit issued to Community School to construct an outdoor pavilion on campus as an outdoor classroom space and changes to the pavilion in closer proximity to the school and reduced size, which will likely lessen the impact on the surrounding area.
 - c. Building Office report for the period through May 2019.
- D-4 **Municipal Court:** Mayor and Council to review the report of the Municipal Court for May 2019.
- D-5 **Administration/City Clerk:**
 - a. Request for approval of an agreement between the City of Ladue and STL Programs for publication of a 2020 Ladue Community Directory.

b. Report from the City Attorney.

D-6 Committee Appointments:

a.

Liquor License Renewals:

- L-1:** An application from Bogey Club, 9266 Clayton Road, for renewal of their liquor license to sell intoxicating liquor by the drink for consumption on the premises, including beer or malt liquor not in excess of 5% by weight and with Sunday sales.
- L-2:** An application from Deer Creek Club, 9861 Deer Creek Hill, for renewal of their liquor license to sell intoxicating liquor by the drink for consumption on the premises, for sale in the original package, beer or malt liquor not in excess of 5% by weight for consumption on the premises, wine sampling and with Sunday sales.
- L-3:** An application from Extra Virgin an Olive Ovation, 8829 Ladue Road, for renewal of their liquor license to sell wine in the original package not to be consumed on the premises where sold with Sunday sales.
- L-4:** An application from Giovanni's Kitchen, 8831 Ladue Road, for renewal of their liquor license to sell intoxicating liquors by the drink on the premises, with Sunday sales.
- L-5:** An application from Gourmet to Go, 9828 Clayton Road, for renewal of their liquor license to sell intoxicating liquors in the original package.
- L-6:** An application from Ladue Market Inc., 9155 Clayton Road, for renewal of their liquor license to sell intoxicating liquors in the original package.
- L-7:** An application from Ladue Pharmacy, LLC, 9832 Clayton Road, for renewal of their liquor license to sell intoxicating liquors and beer in the original package, not for consumption on the premises.
- L-8:** An application from Lester's, LLC, 9906 Clayton Road, for renewal of their liquor license to sell intoxicating liquors by the drink on the premises, with Sunday sales.
- L-9:** An application from Log Cabin Club, 1140 Log Cabin Lane, for renewal of their liquor license to sell intoxicating liquor by the drink for consumption on the premises, including beer or malt liquor not in excess of 5% by weight and with Sunday sales.
- L-10:** An application from MOD Pizza, 8855 Ladue Road, for renewal of their liquor license to sell intoxicating liquors by the drink on the premises, with Sunday sales.
- L-11:** An application from Old Warson Country Club, 9841 Old Warson Road for renewal of their liquor license to sell intoxicating liquors by the drink, with Sunday sales.
- L-12:** An application from the Racquet Club Ladue, 1600 Log Cabin Lane for renewal of their liquor license to sell intoxicating liquor by the drink for consumption on the premises, in the original package with Sunday sales.
- L-13:** An application from Schneithorst's Restaurant, 1600 South Lindbergh Blvd., for renewal of their license to sell intoxicating liquors by the drink on the premises, with Sunday sales.
- L-14:** An application from Schnuck's Markets, Inc. d/b/a Schnuck's, 8867 Ladue Road, for renewal of their license to sell intoxicating liquors in the original package with Sunday sales, by the drink on the premises, and wine sampling.

- L-15: An application from Schnuck's Markets, Inc. d/b/a Schnuck's, 10275 Clayton Road, for renewal of their license to sell intoxicating liquors in the original package with Sunday sales, by the drink on the premises, and wine sampling.
- L-16: An application from Dornaka Restaurant Holdings LLC d.b.a. Sportsman's Park Restaurant, 9901 Clayton Road, for renewal of their liquor license to sell intoxicating liquors by the drink and in the original package.
- L-17: An application from St. Louis Country Club, 400 Barnes Road, for renewal of their liquor license to sell intoxicating liquor by the drink for consumption on the premises with Sunday sales.
- L-18: An application from Hats, Inc. d.b.a. Truffles in Ladue, 9202 Clayton Road, for renewal of their license to sell intoxicating liquors by the drink.
- L-19: An application from The Women's Exchange of St. Louis, 8811A Ladue Road, for renewal of their liquor license to sell intoxicating liquors by the drink.

The report from the police department finds no reason why these licenses should not be issued.

Adjournment: Next meeting dates: Monday July 15, 2019 and Monday, August 19, 2019.

Note: Pursuant to Section 610.022 RSMO., the City Council could vote to close the public meeting and move to executive session to discuss matters relating to litigation, legal actions and/or communications from the City Attorney as provided under section 610.021 (1) RSMO. and/or personnel matters under section 610.021 (13) RSMO. and/or employee matters under section 610.021 (3) RSMO. and/or real estate matters under section 610.021 (2).

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 "ADA", the City of Ladue will not discriminate against qualified individuals on the basis of disability in its services, programs, or activities. If you require an accommodation or modification please contact Laura Rider, City Clerk, (314) 993-3439, lrider@cityofladue-mo.gov as soon as possible but no later than 48 hours before the scheduled event.

Posted Date:

Time:

By:

BILL NO. 2228

ORDINANCE NO. 2228

AN ORDINANCE APPROVING THE “ADJUSTED LOT 22 OF CLERMONT PARK”

WHEREAS, the City received a request to consolidate two adjacent lots owned by Todd and Sara Weaver; and

WHEREAS, pursuant to Section 94-1 and Article III of Chapter 94 of the Ladue Code, this action constitutes a small subdivision subjecting it to the procedures under Article III of Chapter 94 since these lots are under single ownership and this request does not create new lots nor does it require changes to the roadway; and

WHEREAS, all parcels meet the minimum lot size for the C zoning district and this action does not propose or require any new public improvements; and

WHEREAS, according to the procedure laid out in Section 94-59 for a small subdivision, the preliminary plat for the “Adjusted Lot 22 of Clermont Park” was reviewed and approved by the City Planner; and

WHEREAS, in accordance with the procedures under Section 94-59, applicant submitted a final plat for review and the final plat was reviewed and approved by the City Planner and submitted to the City Council for final approval; and

WHEREAS, this bill has been made available for public inspection prior to its consideration by the City Council and read by title two times in open meeting prior to its passage; and

WHEREAS, after review of the application and the staff comments, the City Council finds that the requested consolidation plat constitutes a small subdivision, that all administrative procedures for the granting of a small subdivision have been followed in accordance with Chapter 94 of the Ladue Code, and that the final plat meets the requirements of the City and should be approved.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LADUE, ST. LOUIS COUNTY MISSOURI, AS FOLLOWS:

Section 1. That the attached final plat for the “Adjusted Lot 22 of Clermont Park” as surveyed and certified by Checkpoint Surveying, L.L.C. in the month of April 2019, and as depicted on the attached Exhibit A, which was duly presented to the City Council, is hereby approved.

Section 2. That such approval be endorsed upon such final plat under the hand of the City Clerk and the seal of the City of Ladue, St. Louis County, Missouri, but only after presentation to the City Clerk of the final plat of said Consolidation Plat on tracing cloth or mylar with all required signatures and attestations.

Section 3. Pursuant to Section 94-6 of the Ladue Code, the subdivider shall record the Consolidation Plat with the St. Louis Recorder of Deeds and then shall promptly furnish to the City Clerk a certificate from the Recorder of Deeds that such approved Consolidation Plat has been duly filed for record.

RESOLUTION NO. 2019-20

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE ON BEHALF OF THE CITY OF LADUE, MISSOURI A CONTRACT WITH AMERICAN RESPONSE VEHICLES FOR THE PURCHASE OF A 2019 AEV TRAUMA HAWK CUSTOM TYPE I AMBULANCE.

The City of Ladue Fire Chief's Office has maintained a replacement cycle of the prior ambulances ranging from 7 to 10 years. The current frontline ambulance was built in 2011 and placed in service in 2012. Based on current replacement cycle, the frontline ambulance has reached it potential and must be considered for replacement:

WHEREAS, replacement of the 2011 ambulance currently in service is included in the long-term capital budget in 2020; and

WHEREAS, the City of Ladue Fire Department Ambulance Design Committee has thoroughly vetted North American Ambulance Manufacturers; and

WHEREAS, now the Ambulance Design Committee recommends American Emergency Vehicles (AEV) construct an Advance Life Support Ambulance; and

WHEREAS, the net cost, to include the trade in of the City of Ladue Fire Department's 2005 MedTec Ambulance, does not exceed the budgeted amount; and

WHEREAS, full payment will be required upon receiving the vehicle and passing acceptance by the City of Ladue Fire Department; and

WHEREAS, the City Council now desires and finds it in the best interest of the City to enter into a contract with American Response Vehicles for the purchase of the 2019 AEV Trauma Hawk Custom Type I Ambulance.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF LADUE, MISSOURI, AS FOLLOWS:

Section 1. The City Council hereby authorizes the Mayor to execute on behalf of the City a contract with American Response Vehicle for the design and construction of a 2019 AEV *Trauma Hawk* Custom Type I Ambulance in substantially the form of Exhibit A incorporated herein by reference (the "Contract") including all documents specified in the Contract as being part of the Contract.

Section 2. This resolution shall take effect and be in force from and after its passage and approval by the Mayor.

Adopted by the City Council and approved by the Mayor on this 17 day of JUNE 2019.

Nancy Spewak, Mayor

ATTEST:

Laura Rider, City Clerk

RESOLUTION NO. 2019-21

A RESOLUTION ESTABLISHING FEE POLICIES AND PROCEDURES FOR FEES AND BILLING OF EMERGENCY AMBULANCE TRANSPORTATION SERVICES PROVIDED BY THE CITY OF LADUE.

WHEREAS, the City Council has determined that it is in the best interest of the City to maintain policies and procedures for billing and a schedule of charges for Emergency Medical Transportation Services (the "Services") provided by the City of Ladue; and

WHEREAS, the City Council has determined and declares that the fees so generated will help defray the City's actual cost of providing, maintaining, and improving the Services, that the fees so collected do not and shall not exceed the reasonable costs of the Services, and that such fees shall not be used for purposes of supplementing the City's general revenue; and

WHEREAS, the City Council desires to maintain fair and equitable procedures and policies and to collect said charges for residents and non-residents through a third-party medical billing agency and/or other qualified service provider; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF LADUE, MISSOURI, AS FOLLOWS:

Section 1. It is the policy of the City that all individuals, whether residents or non-residents of the City, unless extraordinary circumstances exist and are approved by the Fire Chief, shall be charged a fee for the City's provision of the Services, considering (a) the usual, reasonable and customary charges currently prevailing in the service area, and (b) the actual costs of providing the Services, including 911 services for all Basic Life Support Services (BLS), Advanced Life Support Services (ALS 1 & 2) and Supplies, and Ambulance Service Transport mileage for both ALS and BLS transports provided by the City. The fees for the Services shall be as follows:

BLS	\$725.00
ALS -1	\$865.00
ALS -2	\$1250.00
MILEAGE	\$15.10
SUPPLY CHARGES	
ALS Disposables	\$100.00
BLS Disposables	\$60.00
Oxygen	\$50.00
IV Supplies	\$50.00

Section 2. The City shall not charge a fee for ambulance services that result in a non-transport, unless the non-transport meets one of the following criteria:

- A. An Intravenous (IV) is established or other advanced life support treatments are provided, but the patient is not transported.
- B. An Intravenous (IV) is established, medication(s) administered, or other advanced life support measures are performed, and the patient is transported by private ambulance.

The fee for service meeting one of the above criteria is \$125.00

Section 3. The City's authorized third-party billing company will initially bill the patient's insurance company or other provider such as Medicare. Any patient balance or co-pay will then be billed to the patient through the authorized billing agency as allowed by law.

Section 4. After the authorized billing agency has exhausted all options for collection and the account reaches 120 days of no activity and the patient/responsible party has not made any payment or arrangements with the billing office, the account will be considered for recovery service from an outside collection agency.

Section 5. The City Council may adjust these charges annually after considering the actual costs of providing these services and after consideration of any inflationary adjustments allowed by the federal government.

Section 6. Emergency Medical Service personnel will make all reasonable efforts to obtain accurate information required by the third-party billing agency for billing purposes.

Adopted by the City Council and approved by the Mayor on this ____ day of _____
2019.

Nancy Spewak, Mayor

ATTEST:

Laura Rider, City Clerk

RESOLUTION NO. 2019-22

A RESOLUTION AUTHORIZING THE MAYOR ON BEHALF OF THE CITY OF LADUE, MISSOURI TO ENTER INTO AN AGREEMENT WITH MISSOURI HEALTHNET FOR THE REIMBURSEMENT OF UNCOMPENSATED COSTS ASSOCIATED WITH THE TRANSPORTATION OF DEPARTMENT OF SOCIAL SERVICES, MO HEALTHNET PARTICIPANTS.

In 2016, Senate Bill 607 passed during the 2016 legislative session creating the Ground Emergency Medical Transportation (GEMT) Uncompensated Cost Reimbursement Program. This program is a voluntary program that allows for reimbursement of uncompensated costs to eligible GEMT providers (Ladue Fire Department) who provide qualifying emergency ambulance services to Department of Social Services, MO HealthNet participants. It is effective for services rendered to MO HealthNet participants by eligible GEMT providers on or after July 1, 2017.

WHEREAS, the City Council has determined that it is in the best interest of the City to enter into an agreement with Missouri Division of Social Service HealthNet GEMT Uncompensated Cost Reimbursement Program for the recovery of costs associated to the rendering of emergency medical care to Missouri Department of Social Services, MO Healthnet participants; and

WHEREAS, the reimbursement of the uncompensated cost associated with the rendering of emergency medical care to MO HealthNet participants will help defray the cost of providing Advanced Life Support Services; and

WHEREAS, execution of the following agreements is required for participation in the GEMT program: MO HealthNet Division Provider Agreement, Intergovernmental Transfer of Public Funds Agreement, Electronic Funds Transfer Authorization Agreement, and Administration Fee Agreement; and

WHEREAS, the City Council now desires and finds it in the best interest of the City to enter into agreement with Missouri Division of Social Services, HealthNet for the reimbursement of uncompensated emergency medical transportation of MO Healthnet participants; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF LADUE, MISSOURI, AS FOLLOWS:

Section 1. The City Council hereby authorizes the Mayor to execute on behalf of the City an agreement with Missouri Division of Social Services, HealthNet for the reimbursement of the uncompensated cost associated with the transport of MO HealthNet participants in substantially the form of Exhibit A, B, C, and D, incorporated herein by reference (the "Agreement") including all documents specified in the Agreement(s) as being part of the Agreement.

Section 2. This resolution shall take effect and be in force from and after its passage and approval by the Mayor.

Adopted by the City Council and approved by the Mayor on this ____ day of _____
2019.

Nancy Spewak, Mayor

ATTEST:

Laura Rider, City Clerk

RESOLUTION NO. 2019-23

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE ON BEHALF OF THE CITY OF LADUE, MISSOURI AN AMENDMENT TO THE EXISTING CONTRACT WITH EMS MANAGEMENT AND CONSULTANTS (EMS/MC) FOR THE MANAGEMENT OF THE MISSOURI GROUND EMERGENCY MEDICAL TRANSPORTATION (GEMT) UNCOMPENSATED COST REIMBURSEMENT PROGRAM OFFERED THROUGH THE MISSOURI DIVISION OF SOCIAL SERVICES, HEALTHNET PROGRAM.

In 2016, Missouri passed Senate Bill 607 allowing ground Emergency Medical Transportation providers to seek reimbursement of uncompensated cost associated with the transportation of Missouri Division of Social Service HealthNet participants. To participate in the GEMT program, a yearly analysis of billing records and provider cost must be completed to determine the uncompensated revenue. This analysis requires a significant amount of time and resources to complete per Missouri State standards.

WHEREAS, the City Council has reviewed the potential benefits of entering into the GEMT uncompensated reimbursement program offered through Missouri Division of Social Services and has authorized the Mayor to enter into agreement with Missouri Division of Social Services; and

WHEREAS, now the parties wish to amend the Agreement to authorize EMS/MC to assist with the management of the GEMT program; and

WHEREAS, the City authorizes EMS/MC to share billing information with an independent consultant for the completion of GEMT program filling requirements; and

WHEREAS, the City Council now desires and finds it in the best interest of the City to enter into an amendment to the contract with EMS Management and Consultants.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF LADUE, MISSOURI, AS FOLLOWS:

Section 1. The City Council hereby authorizes the Mayor to execute on behalf of the City an Amendment to the contract with EMS Management and Consultants for the management of the Missouri HealthNet Ground Emergency Medical Transportation Uncompensated Cost Reimbursement Program in substantially the form of Exhibit A incorporated herein by reference (the "Amendment") including all documents specified in the Amendment as being part of the Amendment.

Section 2. This resolution shall take effect and be in force from and after its passage and approval by the Mayor.

Adopted by the City Council and approved by the Mayor on this ____ day of _____ 2019.

RESOLUTION NO. 2019-24

A RESOLUTION AMENDING THE CITY OF LADUE PERSONNEL ADMINISTRATION MANUAL BY AMENDING SUBJECT – ELECTRONIC COMMUNICATIONS – SOCIAL MEDIA POLICY.

WHEREAS, the City of Ladue previously adopted a Personnel Administration Manual; and

WHEREAS, from time to time the policies, procedures and guidelines contained in the manual may be amended or rescinded, or new policies, procedures and guidelines may be added; and

WHEREAS, along with the official City website the City wishes to establish social media pages to establish an interactive communication platform and to disseminate information from the City and about the City to residents and visitors; and

WHEREAS, it is best practice to establish guidelines for the use of social media to mitigate associated risks from use of social media technology where possible; and

WHEREAS, the City Council now desires and finds it in the best interest of the City to amend the Personnel Administration Manual by updating the current social media policy.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF LADUE, MISSOURI, AS FOLLOWS:

Section 1. The City Council hereby amends the Personnel Administration Manual by replacing the existing Subject – Electronic Communications – Social Media Policy with a new policy in substantially the form of Exhibit A.

Section 2. This Resolution shall take effect and be in force from and after its passage and approval by the Mayor.

Adopted by the City Council and approved by the Mayor on this ____ day of _____, 2019.

Nancy Spewak, Mayor

ATTEST:

Laura Rider, City Clerk