

**MINUTES OF MEETING  
RECORDS CONTROL COMMITTEE  
OF THE CITY OF LADUE  
ST. LOUIS COUNTY, MISSOURI  
MONDAY AUGUST 15<sup>TH</sup>, 2022**

A meeting of the Records Control Committee of the City of Ladue, St. Louis County, Missouri, was held on Monday August 15<sup>th</sup>, 2022, at 3:45 p.m., at City Hall, 9345 Clayton Road. The following members were present:

Stacey Mann, City Clerk  
Scott Kroenung, Director of Finance  
Erin Seele, City Attorney

Ms. Seele moved to approve the agenda as presented, Ms. Mann seconded the motion. Upon voice vote, the motion passed.

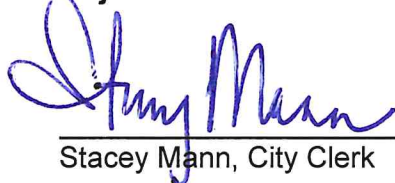
Ms. Mann asked if there were any corrections or additions to the minutes of the meeting of February 23, 2022, and hearing none, Ms. Seele made a motion to approve the minutes as submitted. Mr. Kroenung seconded the motion. Upon voice vote, the motion passed.

Ms. Mann stated that the Police Department had submitted a request to destroy forty police reports dated 1/1/2007 – 12/31/2007, and seventeen police reports from 1/1/2008 – 12/31/2008, and that based on the information provided the proposed destruction method is shredding and the records meet or exceed the time for retention under the record retention schedule. Ms. Seele agreed. Ms. Mann made a motion to authorize destruction of the requested Police Department records by shredding. Ms. Seele seconded the motion. Upon voice vote, the motion passed.

Ms. Mann stated that the city's IT Consultant, Zobrio, has recently shared that our previous land management and permitting software, Larimore, is considered end of life and is no longer serviceable. Ms. Mann indicated that the software is no longer accessible for requests for public works and has not been used since 2017. Ms. Seele moved to recommend to City Council that Larimore Software be considered obsolete and be removed from the city server. Mr. Kroenung seconded the motion. Upon voice vote, the motion passed.

With no further business, Ms. Mann moved adjournment. Ms. Seele seconded the motion. Upon a voice vote, the motion passed.

**Adjournment:** The meeting adjourned at 3:46 PM.



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Stacey Mann, City Clerk