

LADUE BOARD OF FIRE AND POLICE COMMISSIONERS MEETING MINUTES

September 9, 2013

Present:

Col. William Francis, Jr., Chairman
Ms. Carol D. Gaskin
Mr. L. Shepley Hermann
Mr. Stephen C. Jones
Mr. John D. Schaperkotter

Also present were Fire Chief John Bailot, Police Chief Rich Wooten, Police Lieutenant Darren McClure, Police Sergeant Greg Stork and Mayoral Assistant Michael Wooldridge. Mayor Nancy Spewak was out of town for business reasons.

Chairman Francis called the meeting to order at 4:00 p.m.

The agenda was approved, following a motion to add approval of minutes of prior meetings, upon a motion and second by Commissioners Gaskin and Hermann. The minutes of the meetings of June 10, 2013, and July 23, 2013, were approved by a motion of Commissioner Hermann and seconded by Commissioner Gaskin.

During an opportunity for public comment, none was offered.

After the meeting began former Mayor Tony Bommarito was in attendance.

Police Chief Wooten reviewed his monthly report focusing in particular on recent burglaries and car crimes in the Ladue community.

Sergeant Stork reported on policy updates involving department procedures including those for the handling of tested blood alcohol samples and holding facility rules. After some discussion, Chairman Francis made clear on behalf of the Board that any changes to the department policy handbook, even of a relatively minor nature, should be submitted in advance in writing to the Board for approval.

Police Chief Wooten reported on the offer that had been made to a new police department employee and described in detail the hiring process including the number of initial applicants, the process by which the most viable candidates were tested and how selection process was ultimately implemented. Commissioner Gaskin asked specifically about the number of minority candidates to reach the final twelve applicants who were evaluated, Police Chief Wooten indicated that none did, and Chairman Francis emphasized that it was the policy of the City of Ladue to provide every opportunity for qualified minority applicants to receive consideration for open positions. Former Mayor Bommarito did ask at this point about the retention of records of all applicants in the hiring process and Mr. Wooldridge indicated that the Department retained such records as they are advised to do so by City Attorney John Maupin.

Police Chief Wooten also reported on changes to St. Louis County services for the handling of various matter including blood storage which is now sent to Missouri State Highway Patrol Lab for analysis but is to be returned to the Police Department along with new procedures regarding drug destruction and DNA testing and retention, along with new procedures necessary for the maintenance of such material as may be required.

Police Chief Wooten then indicated that Communications Supervisor Pat Allison had received a commendation from the Missouri State Highway Patrol for her service regarding criminal justice records and the Board asked that while Ms. Allison was not in attendance at the meeting, the Board convey its gratitude to Ms. Allison for her continued service to Ladue and the greater community.

Fire Chief Bailot reviewed the monthly report, in particular assistance given to Glendale on a residence fire, pointing out again the advantages of current mutual aid arrangements both to Ladue as well as surrounding communities. Fire Chief Bailot also gave an update on the construction of the fire station indicating that an October move out was the next event in the schedule of Firehouse No. 2. Commissioner Jones asked that any historical material be preserved for the City archives and Fire Chief Bailot indicated he was looking for opportunities to use items from the current firehouse, such as the poles, in any new structure and would also be cognizant of retaining any materials for the archives.

Chairman Francis advised that there were items for discussion in an executive session involving personnel matters as provided under RSMo. 610.010(3). Commissioner Jones moved to go to closed session as provided under RSMo. 610.010(3), seconded by Commissioner Hermann and the vote thereupon was as follows:

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|-------------------|-------|
| Mr. Francis | "Aye" |
| Ms. Gaskin | "Aye" |
| Mr. Hermann | "Aye" |
| Mr. Jones | "Aye" |
| Mr. Schaperkotter | "Aye" |

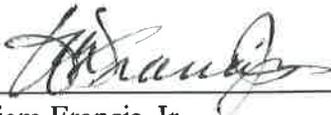
Motion was passed unanimously. (The Commission went into closed session at 5:01 p.m. with Fire Chief Bailot, Police Chief Wooten and Mr. Wooldridge.)

At 5:59 p.m. Commissioner Gaskin moved to return to open session seconded by Commissioner Schaperkotter and the vote thereupon was as follows:

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|-------------------|-------|
| Mr. Francis | "Aye" |
| Ms. Gaskin | "Aye" |
| Mr. Hermann | "Aye" |
| Mr. Schaperkotter | "Aye" |

Motion was passed unanimously. (Return to open session at 5:59 p.m.)

Chairman Francis moved to adjournment seconded by Commissioner Schaperkotter which motion passed unanimously. The meeting was adjourned at 6:00 p.m.



William Francis, Jr.
Chairman



John D. Schaperkotter
Secretary