

CITY OF LADUE, MISSOURI
FIREHOUSE NO. 1
Pre-Bid Conference
June 9, 2016 - 2:00 p.m.

1. Introductions
 - a. City of Ladue –
 - i. Mayor – Nancy Spewak
 - ii. Asst to the Mayor/City Clerk – Laura Rider
 - iii. Fire Chief – Steven Lynn
 - iv. Fire Marshall/Asst Fire Chief – Jeff Johnson
 - b. Paric Corporation will be the Construction Manager
 - i. Jen Kissinger-Preconstruction Manager and Site Inspector
 - c. Chiodini Architects – Architect
 - i. Rebecca Kleba – Lead Architect
 - d. Vance Engineering - Civil Engineering Consultant
 - i. Clay Vance – Civil Engineer
 - e. Aedifica Case Engineering - Structural/MEPFP Engineering Consultants
 - i. Randy Buechele –Lead Engineer

2. Project Overview:
 - a. The scope of work at the Firehouse No. 1, located at 9213 Clayton Road, includes complete demolition, removal, and haul-off of the existing structure and foundations, shoring of soils for construction of new foundation and basement, erection of all new 9,065 SF Firehouse No. 1 as shown in the bidding documents. Includes all civil demo and new construction of utilities and pavements. Includes new parking structure and new generator.
 - b. FULL SCOPE OF WORK ISSUED IN BID DOCUMENTS. BIDDER MUST REVIEW PRIOR TO BID.

3. Sealed bids will be received by the Owner at Ladue City Hall, 9345 Clayton Road, Ladue, MO 63124 until 2:00 PM June 30, 2016 CST. Bids received after 2:00 PM June 30, 2016 CST will **NOT** be opened. Bids will be publicly opened and read aloud in the City of Ladue Council Chambers shortly after receipt of bids.

Each bid must be submitted in **duplicate** in a sealed envelope and addressed as follows:

Bid for Ladue Firehouse No.1
City of Ladue, Missouri
Attn: Laura Rider, City Clerk
9345 Clayton Road, Ladue, MO 63124
NAME OF BIDDING CONTRACTOR

Bids will be reviewed and awarded at a later date.

Faxes will not be accepted.

Bids submitted to Paric's office will not be accepted.

4. Each bid must be accompanied by a cashier's check or certified check, or a Bid Bond executed by the Bidder and an approved surety company payable to the City, in an amount not less than five percent (5%) of the sum total of the base bid. A payment bond and performance bond in the amount of one hundred (100%) percent of the bid amount will be required of the selected bidder.
5. Bids will be held good and may not be withdrawn for a period of 60 calendar days from receipt of bids.
6. A 100% Performance and Labor/Material Payment Bond is required for all bids. Cost of the bond must be included in the Lump Sum Base Bid amount.
7. Bid documents access will be provided by contacting the Architect as follows:

County Blue
1449 Strassner Drive
St. Louis, MO 63144
314-961-3800
8. Project is tax exempt.
9. All bidders **MUST** submit bids using the Bid Form provided in the Project Documents. All Alternate pricing must be submitted at the time of bid. Bidders must also provide the bid breakdown requested in the Bid Form at the time of bid.
10. All bidders **MUST** submit the following within 24 hours of the bid opening:
 - a. All Unit Prices
 - b. Any Contractor's Qualifications
11. If selected for a pre-award interview, Contractor must submit prior to the pre-award meeting the following items:
 - a. A list of the two subcontractors in each division that are being considered for award to perform work on the jobsite including their union affiliation.
 - b. Report of the estimated M/W/DBE contract percentage participation this Contractor could provide on the project and a list of all anticipated M/W/DBE subcontractors.

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12. The project is prevailing wage. All wages paid for work performed on site must comply with the Missouri Division of Labor Standards Annual Wage Order Number 23 for St. Louis County, Missouri.
13. Certified Payroll will be a requirement of this project.
14. The City anticipates that construction would begin in August 2016.
15. Substantial Completion must be achieved for the entire project by July 6, 2017 with Final Completion and completion of punchlist items by August 3, 2107. This includes 15 weather days.
 - a. Liquidated Damages do apply to this contract. Liquidated damages will be assigned based on the schedule issued in the bid documents. Review Bid Package Scope of Work and Contract with the Owner.
 - b. The Bidders will be responsible for building a project schedule that accommodates this completion date. This project schedule should be submitted to the Owner 10 calendar days after issuance of Notice to Proceed.
16. All questions need to be directed to the Chiodini Architects by email to:
 - a. Chiodini Architects
Attn: Rebecca Kleba
314-725-5588
rkleba@chiodini.com
 - b. Clarifications requested by bidders must be in writing not less than 5 days before date set for receipt of bids. The reply will be in the form of an Addendum, a copy of which will be forwarded to known recipients.
17. Bid Packages:
 - a. General Contracting - Includes all scopes of work. Bidders shall review and comply with all items listed in the Scope of Work issued in the bid documents.
18. A copy of these minutes and the Pre-Bid Sign-in sheet will be issued with Addendum Number 1.
19. The geotechnical report prepared by SCI Engineering is included in the bidding documents. Bidders should review this document. A Phase II investigation was performed as well and can be obtained by contacting the Construction Manager or the Architect.
20. The Owner will furnish a City building permit and Fire Protection District building permit. The Owner will pay for the MSD review permit, to be picked up by this Contractor. This contractor is responsible for all other permits, inspections, approvals and tapping/connection fees required by utility companies (including the Metropolitan Sewer District of St. Louis (MSD), drain layer/rain garden

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permits required by MSD, state, county, local, regional and federal authorities and agencies associated with this scope of work. The City of Ladue contracts with St. Louis County for electrical plan review/permitting/inspection as well as elevator permitting and inspection.

21. This contractor shall provide all quality control testing as part of this bid and will be responsible for coordinating with a testing agency to prepare concrete test cylinders and to perform other onsite testing work as required by the specifications and special inspections requirements.

The following items were also discussed at the pre-bid meeting:

22. **Site utilities is included as part of the project scope of work. A specification for Division 33 will be issued with Addendum 1.**
23. **A MSD shared lateral replacement is included in the scope of work. This lateral extends from Price Road (behind the adjacent gas station property) and across to the West side of the Firehouse site.**
24. **Parking opportunities have been discussed with the retail area across Clayton Rd as well as the Church to the West of the firehouse. Intimate coordination with these property owners will be required as part of the mobilization efforts of the awarded contractor with the help of the City.**
25. **All utility disconnects should be completed as part of the demolition process under this contract.**
26. **A unit price #15 will be added for the loading of contaminated soils into trucks provided by others (if they are encountered) for haul-off provided by others.**
27. **Cell tower equipment will be removed from the firehouse no later than August 5th. This contractor can begin work immediately following provided all contract documents are executed, insurance is secured, and bonding is in place.**
28. **Abatement will be performed by others and completed in July prior to demolition.**