CITY OF LADUE * 9345 CLAYTON ROAD * ST. LOUIS, MO 63124-1587
(314) 993-3439

STATE OF MISSOURI – CITY OF LADUE
FINAL AND DECLARATION BUSINESS LICENSE TAX RETURNS

Final report of exact square footage of building space occupied, gross receipts, sales and amount of all things manufactured, processed or refined but not sold of finished products not sold for calendar year 20____, and Declaration report of estimated square footage of building space occupied, gross receipts, sale and amount of all things manufactured, processed or refined but not sold for calendar year 20____.

TO BE FILED NOT LATER THAN MARCH 1, 20___.

NAME OF BUSINESS_____ TELEPHONE # _____

BUSINESS ADDRESS_____

MAILING ADDRESS, IF DIFFERENT_____

_____

TYPE OF BUSINESS_____

DID YOU COMMENCE BUSINESS AFTER JANUARY 1ST OF THE CURRENT YEAR? IF YES, WHAT DATE? _____

You are hereby notified that all specified businesses and every merchant and manufacturer is required by law to furnish the City Collector a final statement of the aggregate amount of gross receipts and all sales made by him during the license period next preceding the year in which this statement is filed, and the exact aggregate amount (priced at normal sales price), of all things manufactured, processed, or refined, but no sold during the license period next preceding the year in which this statement is filed. You must also furnish the number of square feet of building space actually occupied by the business during this license period.

Also, you are hereby notified that all specified businesses and every merchant and manufacturer is required by law to furnish the City Collector a declaration statement of the estimated aggregate amount of gross receipts of all sales which will be made by him during the calendar year, and an estimate of the aggregate amount (priced at normal sale price), of all things to be manufactured, processed, or refined, but not sold during the current calendar year for which such declaration is filed. You must also furnish the number of square feet of building space expected to be occupied by this business during the calendar year.

Final and Declaration statements must be verified by the affidavit of the operator of the business, merchant, manufacturer or officer of the corporation making it.

Statements should be sworn to before a Notary Public and delivered to the City Collector

Payment of Business License Tax is due and payable on or before March 1st each calendar year.

PENALTIES

"Whoever shall make or file with the Collector under the provisions of this Ordinance a false statement under oath, shall on conviction thereof, forfeit his license and pay a fine of not less that Ten ($10) dollars and not exceeding Five Hundred ($500) Dollars (Ord. 432). It shall be the duty of the Collector to carefully examine all declarations filed with him and to prosecute all violations of this article according to law; provided that before instituting any such prosecution he shall give such person an opportunity of explaining the declaration and correcting it if inadvertently made. The City shall have the right to enforce collection of any and all amounts due by way of license fee or tax under the provision of this ordinance by suit in any court having jurisdiction of the amount thereof, together with interest and penalty at the rate of one percent (1%) per month additional (but not to exceed a total of ten percent (10%) per annum), together with reasonable attorney's fees to the City Attorney (not exceeding any maximum fixed by law) for prosecuting such suit." (Ladue Code, Sec. 15-2)

"Any person who shall exercise or attempt to exercise, engage in or carry on any of the businesses, trades or occupations, as defined in the Ordinance, in the City of Ladue without first having paid the license fee herein provided for and without first having obtained the license prescribed therefore, shall upon conviction, be deemed guilty of a misdemeanor, and shall be fined not less than Ten Dollars ($10) nor more than Five Hundred Dollars ($500) for each offense." (Ord. 432)

SALES TAX NO. _____ COUNTY LICENSE NO._____

CITY OF LADUE
BUSINESS LICENSE TAX RETURN
WORKSHEET

HOME BUSINESS

BASE FEE $50.00

BUSINESS LICENSE TAX IS DUE NO LATER THAN MARCH 1st of the current year.

Ladue Code Section 15-2, of the Code of Ordinances requires a 1% per month penalty be added to any payments received after March 1st.

Make check payable to the City of Ladue, 9345 Clayton Road, St. Louis, MO 63124.