

**MINUTES OF MEETING**  
**CITY COUNCIL OF THE CITY OF LADUE**  
**ST. LOUIS COUNTY, MISSOURI**  
**TUESDAY, JANUARY 19, 2016**

The regular meeting of the City Council of the City of Ladue, St. Louis County, Missouri, was held on Tuesday, January 19, 2016, at 4:07 p.m., at the City Hall, 9345 Clayton Road. The following members were present:

The Hon. Nancy Spewak, Mayor, presiding.

Members of the Council present:

A. Charles Hiemenz  
John Howell  
Patrick Hensley  
John Fox  
William Brennan  
Harold Burroughs (Arrived at 4:24 p.m.)

Six Council Members present.

Also present were Ms. Laura Rider, Assistant to the Mayor/City Clerk; Ms. Julie O'Guinn, Finance Director; Police Chief Rich Wooten; Fire Chief Steve Lynn, Ms. Anne Lamitola, Public Works Director; Mr. William Penney, Building Official; Ms. Andrea Sukanek, City Planner and Ms. Erin Seele, City Attorney.

**Approval of the Agenda:** Council Member Fox moved approval of the agenda, seconded by Council Member Brennan, which motion passed unanimously.

**Approval of Minutes:** Mayor Spewak asked for any amendments, corrections or clarifications to the Minutes of the Regular and Closed Meetings of December 21, 2015. Council Member Hiemenz moved approval of the Minutes of the Regular and Closed Meetings as submitted for December 21, 2015, seconded by Council Member Hensley, which motion passed unanimously.

**Public Forum:** Mr. James Bond, 9560 Park Lane, addressed the Mayor and City Council regarding the recent heavy rains and flooding in his subdivision. He requested guidance from the City on managing storm water and commended the

Mayor and Council for moving forward with the storm water management program.

**PH - 1:** The City Council will hold a public hearing on a recommendation to approve an Amendment to the Special Use Permit for Schneithorst Catering Company/Schneithorst Restaurant, 1600 S. Lindbergh Blvd., to modify the outdoor beer garden with a new structure. (Z&P recommends approval; ZPC 15-05)

Council Member Fox moved to open the public hearing, seconded by Council Member Brennan, which motion passed unanimously.

Ms. Erin Seele, City Attorney, stated that the hearing notice, the Zoning and Planning File ZPC 15-05 as well as the entire Code of Ordinances and Ordinance No. 1175 are entered as part of the record.

Council Member Patrick Hensley recused himself from this matter and stepped down from the dais. At 4:36 p.m. Council Member Howell moved to close the public comment portion of the public hearing, seconded by Council Member Brennan, which motion passed unanimously.

The transcript of the public hearing is attached as part of the minutes.

**Referral to Zoning & Planning Commission for a preliminary re-subdivision plat, for McPheeters Subdivision, involving 50 Glen Eagle and 6 Ladue Lane being subdivided into a total of five residential lots.**

Mr. McPheeters, who was present, clarified that one lot has already been subdivided, so there will be four additional lots. It does meet the zoning requirement at 1.8 acres.

Council Member Fox moved referral of the preliminary re-subdivision plat, for McPheeters Subdivision, involving 50 Glen Eagle and 6 Ladue Lane being subdivided into a total of five residential lots with Lot 1 being subdivided into four lots and Lot 2 remaining the same, to the Zoning and Planning Commission for review and recommendation, seconded by Council Member Hiemenz, which motion passed unanimously.

Council Member Hiemenz requested that the frontage be reviewed as part of the application.

**Referral to Zoning & Planning Commission for a Boundary Adjustment Plat for lots 1 & 2 of Conway Manor subdivision.**

Council Member Fox move referral of the Boundary Adjustment Plat for lots 1 & 2 of Conway Manor Subdivision, seconded by Council Member Howell, which motion passed unanimously.

**Old Business:** None

**New Business:**

**Proposed Legislation:** None

**Financial Matters:**

Ms. O'Guinn reported that due to year end closing the December financial report will be distributed to the Council in March. The Finance Committee met with Council Member Fox in attendance and opted to issue a Request for Terms for private financing possibilities for the new Fire House 1.

The Mayor and Council reviewed the vouchers for payment for the month of December 2015. Council Member Hiemenz moved their approval, seconded by Council Member Howell, which motion passed unanimously.

The Mayor and Council reviewed the Treasurer's and Collector's reports for December 2015. The Mayor ordered the reports filed for information.

The Mayor and Council reviewed the Cash Flow Summary for December 2015. The Mayor ordered the report filed for information.

The Mayor and Council reviewed the Land and Lots Delinquent Tax List. The Mayor ordered the report filed for information.

**Department Reports:**

**Fire Department:** The Mayor and Council reviewed the Fire Department Activity Report for December 2015. The Mayor ordered the report filed.

Council Member Fox advised that SCI Engineering is scheduled to conduct the Phase II assessment at the site of Fire House 1 and will be contacting Chief Lynn to coordinate when drilling will occur.

Fire Chief Lynn reported on the City's response to the recent significant flooding in parts of Ladue. The southeast corridor of the City was the hot zone. There were some flooded basements, the fire department staff conducted well checks and emergency calls were low. Overall, everything went well.

**Police Department:** The Mayor and Council reviewed the Police Activity Report for the period January 1, 2015 through December 31, 2015. The Mayor ordered the report filed.

Chief Wooten had nothing to add to Chief Lynn's report of the City's response to the recent flooding but commended staff for pulling together and working as long as necessary in emergency situations.

**Public Works:** The Mayor and Council reviewed the Public Works report for December 2015. The Mayor ordered the report filed.

Ms. Lamitola explained that the City spends about \$4,000.00 annually to rent a tar melter to use for pot hole patching. The tar melter is typically used during cold weather. The City has an opportunity to purchase a used tar melter from another municipality in the amount of \$8,000.00.

Council Member Hiemenz moved approval of the purchase of a used tar melter at a cost of \$8,000.00 and to authorize the Mayor to take all actions necessary to carry out the purchase, seconded by Council Member Fox, which motion passed unanimously.

Ms. Lamitola requested approval of an amendment to the Professional Services Agreement with HR Green, Inc. concerning the Storm Water Management Program, explaining that this is a task order to assist the City with developing policy and structure of the program. Council Member Hiemenz asked if the fee of \$65,000.00 is part of the \$400,000.00 included in the 2016 Budget for storm water management. Ms. Lamitola replied that this fee is covered under the budget amount.

Council Member Hensley moved approval of the amendment to the Professional Services Agreement with H R Green, Inc. concerning the Storm Water Management Program to provide resources for consultation and advice to assist the City with development of program policy and structure at a cost not to exceed \$65,000.00, seconded by Council Member Burroughs, which motion passed unanimously.

**Building Office Report:** The Mayor and Council reviewed the Building Office report for December 2015 and the comparison report for 2000-2015. Ms. Lamitola stated that the value of construction on building permits is much higher than last year. The Mayor ordered the report filed.

**Building Permit Extensions:**

1. 22 Ladue Manor, Permit #150807, extended to February 12, 2016
2. 10074 Litzsinger Road, Permit #150539, extended to May 29, 2016
3. 36 Glen Eagles Drive, Permit #140695, extended to December 29, 2016
4. 26 Twin Springs Lane, Permit #140343, extended to June 1, 2016
5. 11 Maryhill Lane, Permit #150025, extended to May 31, 2016
6. 52 Fair Oaks Drive, Permit #150897, extended to April 7, 2016
7. 10145 Winding Ridge, Permit #150067, extended to April 1, 2016
8. 9955 Old Warson Road, Permit #150226, extended to February 7, 2016
9. 28 Fair Oaks Drive, Permit #150090, extended to September 6, 2016

Council Member Fox moved approval of the building permit extensions numbered 1 – 9, seconded by Council Member Howell, which motion passed unanimously.

**Municipal Court:** The Mayor and Council reviewed the Municipal Court Report for December 2015. The Mayor ordered the report filed.

**Administration/City Clerk:** Ms. Rider requested approval of a contract with Larimore Associates for support of the land management and permitting software that is used by City staff at an annual cost of \$11,169.00; the same cost as 2015.

Council Member Hiemenz moved approval for the Mayor to execute a contract with Larimore Associates for software support at a cost of \$11,169.00, seconded by Council Member Brennan, which motion passed unanimously.

Ms. Rider reported that she had negotiated an extension of the copier lease for an additional seventeen months at a cost of \$9,836.00. Three of the existing five copiers will be replaced with upgraded models and all five copiers will be covered by an unconditional guarantee; with reduced monthly payments.

Council Member Fox moved approval of the extension of the copier lease for an additional seventeen months at a cost of \$9,836.00, seconded by Council Member Brennan, which motion passed unanimously.

**Administration/City Attorney:** Ms. Seele reported that she is monitoring bills in the legislative session that affect municipalities.

**Appointments:** Mayor Spewak requested approval of the appointment of Richard Lincoff as the Collector to complete the term of Stacey Kamps.

Council Member Hiemenz moved approval of the appointment of Richard Lincoff as Collector to complete the term of Stacey Kamps, seconded by Council Member Howell, which motion passed unanimously.

**Liquor Licenses:** None

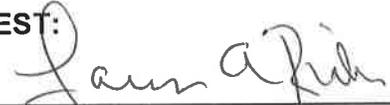
Mayor Spewak noted that the next meetings are scheduled for Tuesday, February 16<sup>th</sup> and Monday, March 21<sup>st</sup>. Council Members will check their schedules to determine if there is a need to reschedule the March meeting.

**Adjournment:** Council Member Burroughs moved adjournment, seconded by Council member Howell, which motion passed unanimously. The meeting adjourned at 5:17 PM.

**APPROVED THIS 16TH DAY OF FEBRUARY, 2016.**

  
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Nancy Spewak, Mayor

**ATTEST:**

  
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Laura A. Rider, City Clerk

